

Goshen Public Library and Historical Society
Board of Trustees Meeting

Meeting Minutes of February 13, 2023

I. Call to Order

The regular Board meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order by President Meghan Boroden at 7:02 p.m. on February 13, 2023

Attendance

Board Members Present: Bill Troy, Bob Quinn, Meghan Boroden, Heather LaBruna, Jim Tarvin, Catherine Gardner, Emily Collado. Also in attendance, Catherine Lemmer, Director, Michelle Muller, Assistant Director, and Mary Hoens, Clerk of the Board.

II. Pledge of Allegiance

III. Review and Approve Agenda (Action Item):

RESOLVED to approve the agenda. Motion, Bill Troy, Second, Cathy Gardner. Approved 7-0-0.

IV. Privilege of the Floor: None

V. Approval of Minutes (Action Item):

Resolved that the minutes of January 9, 2023 (Regular Board Meeting) be approved. Motion, Bill Troy. Second, Bob Quinn. Approved 7-0-0.

Resolved that the minutes of January 24, 2023 (Special Board Meeting) be approved. Motion, Emily Collado. Second, Bill Troy. Approved 7-0-0.

VI. Personnel Appointments: None

VII. Finances

1. Financial Report (Action Item):

Resolved to accept the financial report. Motion, Emily Collado. Second, Heather LaBruna. Approved 7-0-0.

2. Warrant Schedule for January 2023 (Action Item)

Resolved to accept the warrant schedule for January 2023. Motion, Bob Quinn. Second, Emily Collado. Approved 7-0-0.

3. 2023/2024 Budget Development: The Budget Committee met several times during the months of December and January. See attached Budget Discussion.

VIII. Director's Report: Catherine Lemmer. See attached.

IX. Department Reports: No comments.

X. Committee Reports

1. Standing Committees
 - A. Physical Resources Committee:
 - B. Community Resources Committee: Newsletter layout
 - C. Human Resources Committee: None
 - D. Sunshine Committee: None
2. Ad-hoc Committees
 - A. Historical Committee: See attached.

XI. Reports from Partner Groups:

1. Friends liaison – Bill Troy
Ed Connor will be conducting a talk on historic Goshen on March 11th. Social media has generated significant interest in the lecture. Book sale dates have been set for April 28th & 29th and June 30th & July 4th.
2. Junior Friends liaison – Jim Tarvin
Big Band & Ice Cream Social has been set for Aug. 5th, rain date Aug. 6th, which is made possible by the generous donation from Norton & Christiansen and Trailside Treats.

XII. New Business:

1. Annual Budget Vote & Trustee Election
RESOLVED that the Board set the trustee election and budget vote date of Wednesday, April 19th. Motion, Cathy Gardner. Second, Jim Tarvin. Approved 7-0-0.
RESOLVED that the Board approve the proposed FY 2023-2024 Library Budget with a tax levy in the amount of \$1,897,106. Motion, Jim Tarvin. Second, Bill Troy. Approved 7-0-0.
2. Tax Cap Override
RESOLVED that the Board approve the Tax Cap override.
Whereas, the adoption of this FYE 2024 budget for the Goshen Public Library and Historical Society requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the Goshen Public Library and Historical Society voted and approved to exceed the tax levy limit for FYE 2024 by at least the sixty percent of the board of trustees as required by state law on February 13, 2023.

3.Clerk of the Vote appointment – Mary Hoens

RESOLVED that the Board approve Mary Hoens, Clerk of the Board, as Clerk of the Vote for the Election scheduled on April 19th, 2023. Motion, Bob Quinn.

Second, Heather LaBruna. Approved 7-0-0.

4.Chairperson of the Vote appointment – Meghan Boroden

RESOLVED that the Board approve Meghan Boroden, President, as Chairperson of the Vote for the Election scheduled on April 19th, 2023. Motion Emily Collado.

Second, Cathy Gardner. Approved 7-0-0.

XIII. Old Business

1. Personnel Policies – tabled.
2. Strategic Plan – tabled.

XIV.Executive Session: (for the purposes of discussing the employment history of particular individuals).

RESOLVED that the Board enter Executive Session at 8:47pm for the purposes of discussing the employment history of particular individuals. Motion, Bill Troy.

Second, Heather LaBruna. Approved 6-0-0.

RESOLVED that the Board exit the Executive Session at 9:07pm. Motion, Cathy Gardner. Second, Emily Collado. Approved 7-0-0.

RESOLVED that the Board approve to end the stipend for the assumption of additional responsibilities of Assistant Director & Head of Youth Services Michelle Muller, effective February 16th. The Board extends appreciation to Michelle for her leadership during the director transition. Motion, Bill Troy. Second, Bob Quinn. Approved 7-0-0.

XV: Privilege of the Floor: None

XVI. Adjournment (Action Item)

RESOLVED that the meeting be adjourned at 9:09PM. Motion, Cathy Gardner. Second, Emily Collado. Approved 7-0-0.

Next regular Board Meeting March 13, 2023

Respectfully submitted:

Mary C. Hoens

Clerk of the Board