

Goshen Public Library and Historical Society
Board of Trustees Meeting

Meeting Minutes of June 12, 2023

I. Call to Order

The regular Board meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order by President Meghan Boroden at 7:00pm on June 12, 2023.

Attendance

Board Members Present: Meghan Boroden, Bill Troy, Bob Quinn, Heather LaBruna, Jim Tarvin, Emily Collado (arrival at 7:10pm), and Tina Fortugno. Also in attendance, Catherine Lemmer, Director, and Mary Hoens, Clerk of the Board.

II. Pledge of Allegiance

III. Review and Approve Agenda (Action Item):

RESOLVED to approve the agenda. Motion, Bill Troy, Second, Tina Fortugno. (Approved 6-0-0).

IV. Discussion: Cornerstone Theatre Arts' Director Ken Tschan and Artistic Director Evelyn Albino regarding a continued partnership with the Library.

RESOLVED that the Board authorize Library Director Catherine Lemmer to draft an agreement in the amount of \$10,000 with Cornerstone Theatre Arts for productions to be held at the Goshen Public Library & Historical Society.

V. Privilege of the Floor: None.

VI. Officer Nominations: Presented by Nominating Committee Bob Quinn and Jim Tarvin.

Slate of Officers: President – Meghan Boroden, Vice President – Bill Troy, Auditor of the Bills – Bob Quinn, Secretary – Heather Labruna.

RESOLVED that Secretary Pro Tem Heather Labruna casts the vote. Approved (1-0-0)

VII. Approval of Minutes (Action Item):

RESOLVED that the minutes of May 8, 2023 (Regular Board Meeting) be approved. Motion, Emily Collado. Second, Heather Labruna. (Approved 7-0-0).

VIII. Personnel Appointments: None

IX. Finances

1. Financial Report presented by Director Catherine Lemmer.
RESOLVED to accept the financial report. Motion, Bill Troy. Second, Bob Quinn. (Approved 7-0-0).
2. **RESOLVED** to accept the warrant schedule for May 2023. Motion, Emily Collado. Second, Heather LaBruna. (Approved 7-0-0).
3. Budget Line Transfer
RESOLVED that the Board authorize the transfer of \$25,000 from Total Salaries and Wages and \$20,000 from State Retirement budget lines to budget line IT Services. Motion, Bob Quinn, Second, Bill Troy. (Approved 7-0-0).
4. **RESOLVED** to approve a request for an advance or a TAN in the amount of \$450,000 from the Goshen Central School District for tax revenue for the fiscal year 2023-2024 and for Director Catherine Lemmer and/or Board President Meghan Boroden to enter into an agreement. Motion, Bill Troy, Second, Bob Quinn. (Approved 7-0-0).
5. **RESOLVED** that the Board appoint Linda Hannigan as Library Treasurer. Motion, Bill Troy, Second, Bob Quinn. (Approved 7-0-0).
6. **RESOLVED** that the Board enter into a contract with RW Schultz CPA for accounting services for the fiscal year 2023-2024. Motion, Emily Collado. Second, Jim Tarvin. (Approved 7-0-0)
7. **RESOLVED** that the Board approved the proposal from Knight Watch Security Systems. Motion, Emily Collado. Second, Bill Troy. (Approved 7-0-0).

X. Director's Report: Catherine Lemmer. See attached.

XI. Committee Assignments

1. Standing Committees
 - A. Physical Resources Committee: Bob Quinn and Jim Tarvin
 - B. Community Resources Committee: Tina Fortugno and Emily Collado
 - C. Human Resources Committee: Emily Collado, Bill Troy, and Bob Quinn
 - D. Sunshine Committee: Emily Collado
2. Ad-hoc Committees:
 - A. Historical Committee: Bob Quinn, Heather Labruna, and Tina Fortugno
 - B. Bylaws/Policies: Bill Troy and Bob Quinn

RESOLVED THAT THE Board approve committee assignments for fiscal year 2023-2024. Motion, Emily Collado. Second, Heather Labruna. (Approved 7-0-0).

XII. Reports from Partner Groups:

1. Friends' liaison – Bill Troy
 2. Junior Friends liaison – Jim Tarvin
- Another open mic night is being considered.

XIII. New Business:

1. **RESOLVED** that the Board approved the adoption of the Freedom of Information Law (FOIL) Policy. Motion, Jim Tarvin, Second, Heather Labruna. (Approved 7-0-0).

2. **RESOLVED** that the Board approved the adoption of the credit card policy. Motion, Bill Troy, Second, Bob Quinn. (Approved 7-0-0).

3. **RESOLVED** that the Board approve the annual workers compensation policy with AmTrust Financial as prepared by Jason D. Hoffman Insurance Agency, LLC. Motion, Bill Troy, Second, Heather Labruna. (Approved 7-0-0).

XIV. Old Business:

1. **RESOLVED** that the Board approve the Plan of Service for 2023-2025. Motion, Emily Collado, Second Tina Fortugno. (Approved 7-0-0).

XV: Privilege of the Floor: None

XVI. Executive Session:

RESOLVED that the Board enter Executive Session at 9:26 pm to for the purposes of discussing collective negotiations pursuant to article fourteen of the civil service law. Motion, Bill Troy. Second, Emily Collado. (Approved 7-0-0.)

RESOLVED that the Board exit Executive Session at 9:43 pm. No action was taken. Motion, Bob Quinn. Second, Bill Troy. (Approved 7-0-0.)

XVII. Adjournment:

RESOLVED that the meeting be adjourned at 9:43 pm. Motion, Emily Collado. Second, Bill Troy. (Approved 7-0-0).

Next regular Board Meeting July 10, 2023

Respectfully submitted:
Mary C. Hoens, Clerk of the Board