

**Goshen Public Library and Historical Society  
Board of Trustees Meeting**

**Minutes of August 13, 2018**

Board Meeting

**Call to order**

The regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:30 p.m. on August 13, 2018 in the lower level meeting room of the Library. The presiding officer was Ellen Mary O'Brien.

**Present**

Six members of the Board were present: Meghan Boroden, Emily Collado, Bernie Marone, Norma Nunez-Langlois, Ellen Mary O'Brien, Keith Roddey and Jim Tarvin. These members constitute a quorum. Also present, Matt Gomm, Director, and Jack Denman, Principal Account.

**Absent** None.

**Acceptance of Agenda**

Changes to Agenda - None.

**Pledge of Allegiance**

**Privilege of the Floor**

None.

**Construction Progress Report**

Keith Leal from Gilbane Building Company was pleased to give an overview of construction to date. He reported that all is going well, and as expected. Present for this report was Steve Rowling of Butler Rowland Mays Architects, LLP.

**Minutes of the Meeting of July 9th, 2018**

**RESOLVED** that the minutes of the July 9th, 2018 meeting be accepted as written. Motion, Meghan Boroden. Second, Norma Nunez-Langlois. Approved (7-0-0).

**Treasurer's Report**

Jack Denman reported that year to date is steady. July looked good, with two payrolls under budget and the TAN check was received. Capital project is going as expected.

**RESOLVED** to accept the Treasurer's report as presented by Jack Denman. Motion, Norma Nunez-Langlois. Second, Keith Roddey. Approved (7-0-0).

**Director's Report**

Matt reported that the State variance request has been submitted to RCLS. Matt reported that we had a water issue that required professional help for repair and clean-up. A new policy for the meeting room is being researched and worked on. Additional reports were made available to the board from the Adult / Reference Services which included collection development, programming, and statistics. A report from Children's Services included program attendance, meetings /conferences attended and future ideas/plans.

**Committee Reports:**

**Capital Project Committee:** Capital Project is going well and another grant is being worked on.

**Physical Resources:** Wishes to pursue real estate agencies for information gathering purposes. Bernie will research RCLS for any sale requirements information.

**Community Resources:** None.

**Human Resources:** None.

**Sunshine Committee:** Reported that they have funds of \$80. And would like to collect \$20 from each member for expenses expected over the next few months. Collection is to take place at the next meeting.

**Friends/Historical Society:** Big Band Sound Concert and Ice Cream Social was postponed to Sunday evening. 178 people attended and it remains one of our most successful family programs. Jr. Friends Camp was cancelled due to non-cooperation with mother nature (lightening). Linda Zimmerman author of Haunted Hudson Valley will be a guest speaker at the Main Street School Building on October 27<sup>th</sup>.

### Unfinished Business

- A. None.

### New Business

- A. Approve BRM Architects Invoice Number 31 in the amount of \$7,101.73 **RESOLVED** that the Board approve for BRM Architects Invoice Number 31 in the amount of \$7,101.73. Motion, Bernie Marone. Second, Meghan Boroden. Approved (7-0-0)
- B. Approve Ashley Mechanical, Inc. Payment Application Number 6 in the amount of \$18,715.00. **RESOLVED** that the Board approve for payment Ashley Mechanical, Inc. Payment Application Number 6 in the amount of \$18,715.00. Motion, Emily Collado. Second, Meghan Boroden. Approved (7-0-0)
- C. Approve C.R. Wolfe Heating Corp. Payment Application Number 2 in the amount of \$4,560.00. **RESOLVED** that the Board approve for payment C.R. Wolfe Heating Corp. Payment Application Number 2 in the amount of \$4,560.00. Motion, Keith Roddey. Second, Meghan Boroden. Approved (7-0-0)
- D. Approve Engineering & Surveying Properties Invoice Numbers: 11081; 11173 and 11303 in the amount of \$2,300.00. **RESOLVED** that the Board approve for payment Engineering & Surveying Properties Invoice Numbers: 11081; 11173 and 11303 in the amount of \$2,300.00. Motion, Meghan Boroden. Second, Norma Nunez-Langlois. Approved (7-0-0)
- E. Approve Gilbane Requisition Number 9 in the amount of \$45,031.97. **RESOLVED** that the Board approve for payment Gilbane Requisition Number 9 in the amount of \$45,031.97. Motion, Bernie Marone. Second, Emily Collado. Approved (7-0-0)
- F. Approve SRI Fire Sprinkler, LLC Payment Application Number 294318-01 in the amount of \$1,921.50. **RESOLVED** that the Board approve for payment SRI Fire Sprinkler, LLC Payment Application Number 294318-01 in the amount of \$1,921.50. Motion, Meghan Boroden. Second, Emily Collado. Approved (7-0-0)
- G. Approve Standback General Contractor, LLC Payment Application Number 4 in the amount of \$181,462.71. **RESOLVED** that the Board approve for payment Standback General Contractor, LLC Payment Application Number 4 in the amount of \$181,462.71. Motion, Keith Roddey. Second, Bernie Marone. Approved (7-0-0)
- H. Other - Senator John Bonacic has sent a letter stating for us to expect a \$50,000. grant. Thank you Senator Bonacic.

### Proposed Agenda Items for Next Month's Meeting

Discussion of April Celebration.

### Privilege of the Floor

Bill Troy spoke about the fund raising campaign and said it was going along fine and nearing completion.

### Adjournment

**RESOLVED** that the meeting be adjourned at 8:25pm. Motion, Keith Roddey. Second, Norma Nunez-Langlois. Approved (7-0-0)

Respectfully submitted,

Carol Cullen

Next Meeting: Board Meeting September 10, 2018 at 7:30 PM.