

**Goshen Public Library and Historical Society  
Board of Trustees Meeting**

**Minutes of December 10, 2018**

Board Meeting

**Call to order**

The regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:30 p.m. on December 10, 2018 in the lower level meeting room of the Library. The presiding officer was Ellen Mary O'Brien.

**Present**

Seven members of the Board were present: Meghan Boroden, Emily Collado, Bernie Marone, Norma Nunez-Langlois, Ellen Mary O'Brien, Keith Roddey and Jim Tarvin. These members constitute a quorum. Also present, Matt Gomm, Director, and Jack Denman, Principal Account Clerk.

**Absent** None.

**Acceptance of Agenda**

**Pledge of Allegiance**

**Privilege of the Floor**

Elaine McClung made a request to be placed on the agenda of the January 7<sup>th</sup>, 2019 Work Session in regard to donation plaques. Request granted.

**Construction Progress Report**

Representatives from Gilbane Building Company were pleased to submit an overview of the construction to date and spoke about what the Board can expect to see on site shortly. Tasks on schedule included drywall installation, exterior shingles and windows and siding. Discussion was entered into on diesel vs. gas generators. Options and more information will be available at the next meeting.

**Minutes of the Meeting of November 12th, 2018**

Tabled until next month.

**Minutes of the Meeting of November 26th, 2018 Work Session**

Tabled until next month.

**Treasurer's Report**

Jack Denman reported that the Library has received the property tax payment. Regular expenses are on par. Books are as expected. Capital project has a balance of 4.2 million at this time.

**RESOLVED** to accept the Treasurer's report as presented by Jack Denman. Motion, Emily Collado. Second, Meghan Boroden. Approved (7-0-0).

**Director's Report**

Matt reported that the Operating Budget for FYE 2020 is under development. Two SAMS grant have been applied for. Several yards of crushed stone have been delivered to the rear parking lot to help fill the craters forming in the parking lot. Additional reports were made available to the board from the Adult / Reference Services which included collection development, programming, and statistics. A report from Children's Services included program attendance, meetings / conferences attended and future ideas / plans.

**Committee Reports:**

**Capital Project Committee:** Young adults made selections on the soft surfaces.

**Physical Resources:** None.

**Community Resources:** None.

**Human Resources:** None.

**Sunshine Committee:** None.

**Friends/Historical Society:** All quiet.

**Moving Committee:** Gathering information.

**New Building Policy Development Committee:** Next meeting.

**Unfinished Business**

- A. Meeting Room Policy tabled.

**New Business**

- A. FYE 2020 Budget Discussion. Discussion entered and the subject will be revisited next month to allow trustees time to gather information.
- B. Line of Credit. Discussion entered and the subject will be revisited next month to allow trustees time to gather information for legal clarification.

Discussion on the procedure to approve Capital Project Invoice Payments. **RESOLVED** to approve Invoices as a group unless an invoice needs discussion or clarification. Said invoice will be done as a separate item. Motion, Keith Roddey. Second, Meghan Boroden. Approved (7-0-0).

- C. Approve Ashley Mechanical, Inc. Payment Application Number 9 in the amount of \$39,686.25 (Action Item)
- D. Approve Butler Rowland Mays, Architects Invoice Number 35 in the amount of \$5,557.97 (Action Item)
- E. C.R. Wolfe Heating Payment Application Number 5 in the amount of \$170,525 (Action Item)
- F. Approve Fanshawe, Inc. (Rockland Electric) Application Number 5 in the amount of \$296,936.81 (Action Item)
- G. Approve Gilbane Requisition Number 11 in the amount of \$30,021.31 (Action Item)
- H. Approve Gilbane Requisition Number 12 in the amount of \$30,021.31 (Action Item)
- I. Approve Gilbane Requisition Number 13 in the amount of \$30,021.31 (Action Item)
- J. Approve Jacobowitz And Gubits Invoice Number 276497 in the amount of \$1,300 (Action Item)
- K. Approve SRI Fire Sprinkler, LLC Payment Application Number 294318-05 in the amount of \$8,897.22 (Action Item)
- L. Approve Standback General Contractors Payment Application Number 8 in the amount of \$418,384.35 (Action Item)
- M. Approve Tectonic Engineering & Surveying Invoice Number 357109 in the amount of \$890 (Action Item)  
**RESOLVED** to approve Invoices C thru M as stated above. Motion, Jim Tarvin. Second, Meghan Boroden. Approved (7-0-0).
- N. None.

**Privilege of the Floor**

Bill Troy spoke about his concerns about community donations.

**Adjournment**

**RESOLVED** that the meeting be adjourned at 9:15pm. Motion, Bernie Marone. Second, Emily Collado. Approved (7-0-0)

Respectfully submitted,

Carol Cullen

Next Meeting: Work Session January 7, 2019 at 7:30 PM.  
Board Meeting January 14, 2019 at 7:30 PM.