

**Goshen Public Library and Historical Society
Board of Trustees Meeting**

Minutes of February 12, 2018

Board Meeting

Call to order

The regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:30 p.m. on February 12, 2018 in the lower level meeting room of the Library. The presiding officer was Norma Nunez-Langlois.

Acceptance of Agenda

Accepted.

Pledge of Allegiance

Present

Six members of the Board were present: Emily Collado, Bernie Marone, Norma Nunez-Langlois, Ellen Mary O'Brien, Keith Roddey and James Tarvin. These members constitute a quorum. Also present, Matt Gomm, Director, and Jack Denman, Principal Account Clerk and Keith Leal of Gilbane Inc.

Absent

Meghan Boroden.

Privilege of the Floor

None.

Gilbane (Keith Leal) Construction Progress Report

Keith reported that the progress on the site is going very well and that the foundation work is nearly complete. The pricing for the steel work redesign came in as hoped.

RESOLVED that Trustees of the Goshen Public Library and Historical Society at their regular meeting of February 12th, 2018 vote to approve Change Orders #4-7 for StandBack General Contractors (Prime Contract #2) Motion, Ellen Mary O'Brien. Second, Bernie Marone. Approved (6-0-0).

RESOLVED that Trustees of the Goshen Public Library and Historical Society at their regular meeting of February 12th, 2018 vote to authorize a deduct change order of \$165,000.00 to StandBack General Contractors for the redesign of the structural steel package. Motion, Keith Roddey. Second, Jim Tarvin. Approved (6-0-0).

RESOLVED that Trustees of the Goshen Public Library and Historical Society at their regular meeting of February 12th, 2018 vote to approve StandBack General Contractors for payment #4. Motion, Bernard Marone. Second, Ellen Mary O'Brien. Approved (6-0-0).

RESOLVED that Trustees of the Goshen Public Library and Historical Society at their regular meeting of February 12th, 2018 vote to approve Tectonic Applications for payment #1-3. Motion, Keith Roddey. Second, Ellen Mary O'Brien. Approved (6-0-0).

RESOLVED that Trustees of the Goshen Public Library and Historical Society at their regular meeting of February 12th, 2018 vote to approve Gilbane Application for payment. Motion, Ellen Mary O'Brien. Second, Bernie Marone. Approved (6-0-0).

RESOLVED that Trustees of the Goshen Public Library and Historical Society at their regular meeting of February 12th, 2018 vote to approve Tectonic Proposal for Special Inspections dated 1/25/18 for a Not-To-Exceed Amount of \$21,845.00. Motion, Keith Roddey. Second, Bernie Marone. Approved (6-0-0).

Minutes of the Meeting of January 8th, 2018

RESOLVED that the minutes of the January 8th, 2018 be accepted with spelling corrections. Motion, Keith Roddey. Second, Jim Tarvin. Approved (6-0-0).

Treasurer's Report

Jack Denman submitted reported that budget lines are right on target. The Salaries budget line is under budget to date. In addition the Capital Project is as expected with five checks written during the recent month.

RESOLVED to accept the Treasurer's report as presented by Jack Denman. Motion, Ellen Mary O'Brien. Second, Bernie Marone. Approved (6-0-0).

Director's Report

Matt reported on topics such as General Information, and Personnel. The Annual Report has been completed and filed. CR Wolfe is due to provide an estimate on a new furnace. Additional reports were made available to the board from the Adult / Reference Services which included collection development, programming, and statistics. A report from Children's Services included program attendance, meetings /conferences attended and future ideas/plans.

Committee Reports:

Capital Project Committee: Ellen Mary gave a report on the current progress on the capital project.

Physical Resources: The committee is expecting to review the information on the boiler repair/replacement.

Community Resources: Emily will write a Dear Neighbor article for the printed newsletter.

Human Resources: None.

Sunshine Committee: None.

Friends/Historical Society: Guest speaker Linda Zimmerman gave a talk on the paranormal at the Main Street District office board room on February 3rd. It was very well attended. She is expected to be invited back.

Unfinished Business

A. Budget Discussion. Jack presented additional budget information for consideration and discussion.

B. Health Insurance Policy Change. As shown in the GPL&HS Personnel Policy Page 5-1

V. BENEFITS

A. Health Insurance

Health insurance under a plan approved by the Board is provided for all full-time employees immediately upon the start of employment. The Library will defray the cost of individual coverage. Dependent coverage (employee/spouse, family) will be provided upon employee request. The Library will defray 75% of the cost of the dependent coverage policy. The employee share will be deducted from his/her pay.

RESOLVED that the above paragraph be changed to: Health insurance under plans approved by the Board is available for all full-time employees immediately upon the start of employment. The Library will defray 100% of the cost of Single Plan coverage. If the employee opts for either the Couple Plan, Parent Plan with children, or the Family Plan, the Library will defray 75% of the cost, the remainder being deducted from the employee's pay. Motion, Ellen Mary O'Brien. Second, Bernie Marone. Approved (6-0-0).

New Business

A. Tax Cap Override.

Whereas, the adoption of this FYE 2019 budget for the Goshen Public Library and Historical Society requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Goshen Public Library and Historical Society voted and approved to exceed the tax levy limit for FYE 2019 by at least the sixty percent of the board of trustees as required by state law on February 12th, 2018. Motion Ellen Mary O'Brien. Second, Keith Roddey. Approved (6-0-0).

B. Budget FYE 2019 Discussion.

RESOLVED that the budget draft with a 7% (percent) increase be presented to the Goshen taxpayers for the operation of the GPL&HS for the fiscal year July 1, 2018 – June 31, 2019. Motion Ellen Mary O'Brien. Second, Emily Collado. Approved (6-0-0).

C. Audit Approval.

Acceptance of the report from the Auditors from the firm of Lorelei A. Pitt, P.C. the Final Audit for the FYE June 30th, 2017. Lorelei Pitt CPA; Deana Dovico; and Leonard Mires CPA reported that they were satisfied that there were no deficiencies to report. They saw no major areas of concern and were satisfied with the procedures as outlined in their full report.

RESOLVED that the Final Audit for the FYE June 30th, 2017 be approved as submitted. Motion Jim Tarvin. Second, Bernie Marone. Approved (6-0-0).

D. Other. Lisa will be visiting the library on Feb. 22nd. To check on color approvals for carpet and furniture discussions.

Proposed Agenda Items for Next Month's Meeting

None.

Privilege of the Floor

Bill Troy reported that donations were low for January but he is expecting a jump-start in the spring.

Adjournment

RESOLVED that the meeting be adjourned at 8:35pm. Motion, Bernie Marone. Second, Emily Collado. (6-0-0).

Respectfully submitted, Carol Cullen.

Next Meeting: March 12, 2018 at 7:30 PM.