

Goshen Public Library and Historical Society  
Board of Trustees Meeting

Minutes of February 14, 2022

**I. Call to Order**

The Regular Meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order by President Bill Troy at 7:04 p.m. via Zoom on February 14, 2022.

**Attendance**

Board Members Present: Bill Troy, James Tarvin, Robert Quinn, Norma Nuñez-Langlois, Meghan Boroden, Emily Collado, and Catherine Gardner. Also in attendance, Jack Denman, Principal Accounts Clerk, and Mary Hoens, Clerk of the Board.  
Absent: Matt Gomm, Director.

**II. Pledge of Allegiance**

**III. Acceptance of the Agenda**

**RESOLVED** that the agenda be accepted as amended. Motion, Bob Quinn. Second, Norma Nuñez-Langlois. Approved (7-0-0)

**IV. Privilege of the Floor** – None.

**V. Approval of the Minutes**

**RESOLVED** that the minutes of the January 10, 2022, regular meeting, be approved. Motion, Meghan Boroden. Second, James Tarvin. Approved (7-0-0)

**RESOLVED** that the minutes of the January 31, 2022, work session, be approved. Motion, Emily Collado. Second, Meghan Boroden. Approved (7-0-0)

**VI. Personnel Appointments** - None

**VII. Finances (Action Items):**

1. Financial Report (JD): \$14,000 under budget. Jack will follow up with the district regarding the Glen Arden PILOT payment. Bill Troy has a suggestion for reformatting the statement of activity. He will follow up with JD to discuss.
2. Reserve Fund (JD): Jack will follow up with KEY bank about opening a second account for the Reserve Fund.
3. Financial auditor selection (MG/JD): There will be an additional expense for a more sophisticated budget.
4. Treasurer's report: Linda will be rescheduled for the next regular meeting. JD will follow up with her.

**RESOLVED** that the Board accept the Treasurer's Report. Motion, Norma Nuñez-Langlois. Second, Meghan Boroden. Approved (7-0-0).

**VIII. Director's Report** see attached.

1. RCLS: IT service contracts: there a \$2500 cost increase plus an \$5000 additional payment.
2. Community survey: will be distributed to the rest of the Board.
3. Panic buttons: Have they been tested with the police? Bill Troy will follow up with Mary Troy about the button in the Bookstore.

**IX. Committee Reports**

\*Physical Resources – Norma Nuñez-Langlois

1. Historic wood carving and other uses of tree wood: meeting scheduled on February 18th at 11am w/ Rich Carlton to discuss the wood slab with the committee.
2. Generator bids: JD will follow up with Matt Gomm.
3. Shed – no updates.

\*Community Resources – Meghan Boroden  
Newsletter almost ready to go.

\*Human Resources - Robert Quinn, Emily Collado, Norma Nuñez-Langlois  
Ben Gailey is reviewing the Personnel Policies.

\*Sunshine - Emily Collado  
\$ to Norma for staff cookies.

\*Friends and Junior Friends - James Tarvin  
Friends have their first meeting scheduled since the pandemic on February 22<sup>nd</sup> @ 4pm.

\*By-Laws Committee - Meghan, Emily, and Bob  
All edits are complete except for duties of the Treasurer and Auditor of the Bills.  
Amendments can be voted on aside from the treasurer at the next meeting.

**X. New Business**

1. 2022/2023 Budget (Action Item)

**RESOLVED** that the Board approve the tax levy in the amount of \$\$\$\$.

Motion, James Tarvin. Second, Catherine Gardner. Approved (7-0-0).

**RESOLVED** that the Board approve the final budget in the amount of \$\$\$\$.

Motion, Norma Nuñez-Langlois. Second, Catherine Gardner. Approved (7-0-0).

2. Tax Cap override (Action Item)

**RESOLVED** that the Board approve the Tax Cap override resolution as read by Bill Troy. Motion, James Tarvin. Second, Norma Nuñez-Langlois. Approved (7-0-0).

3. Clerk of the Vote/Chairperson of the Vote (Action Items)

**RESOLVED** that the Board approve Mary Hoens, Clerk of the Board as Clerk of the Vote for the April 6<sup>th</sup> Election. Motion, Bill Troy. Second, Catherine Gardner. Approved (7-0-0).

**RESOLVED** that the Board approve Bill Troy, President, as Chairperson of the Vote for the April 6<sup>th</sup> Election. Motion, Norma Nuñez-Langlois. Second, James Tarvin. Approved (7-0-0).

## **XI. Old Business**

1. Personnel Policies draft: Review being done by Ben Gailey.

**XII. Privilege of the Floor:** None.

**XIII. Executive Session:** (Action Item)

**RESOLVED** that the Board enter Executive Session at 8:06pm to discuss personnel matters regarding a particular employee. Motion, Bill Troy. Second, Norma Nuñez-Langlois. Approved (7-0-0).

No action was taken.

**XII. Adjournment** (Action Item)

**RESOLVED** that the meeting be adjourned at 10:08p.m.

**February 28<sup>th</sup> Work Session has been cancelled.**

**Next Scheduled Meeting March 14, 2022 at 7:00 p.m.**

Respectfully submitted:

Mary C. Hoens

Clerk of the Board of Trustees