

**Goshen Public Library and Historical Society
Board of Trustees Meeting**

Minutes of January 8, 2018

Board Meeting

Call to order

The regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:39 p.m. on January 8, 2018 in the lower level meeting room of the Library. The presiding officer was Norma Nunez-Langlois.

Acceptance of Agenda

Accepted.

Pledge of Allegiance

Present

Five members of the Board were present: Meghan Boroden, Bernie Marone, Norma Nunez-Langlois, Keith Roddey and James Tarvin. These members constitute a quorum. Also present, Matt Gomm, Director, and Jack Denman, Principal Account Clerk, Lorelei Pitt CPA; Deana Dovico; and Leonard Mires from the office of Lorelei A. Pitt, CPA, P.C. 56 Florance Drive Central Valley, NY 10917.

Absent

Emily Collado, and Ellen Mary O'Brien.

Privilege of the Floor

None.

Auditor's Year-End Report

Auditors from the firm of Lorelei A. Pitt, P.C. presented the Draft Audit for the FYE June 30th, 2017. Lorelei Pitt CPA; Deana Dovico; and Leonard Mires from the office of Lorelei A. Pitt, CPA, P.C. 56 Florance Drive Central Valley, NY 10917.

They reported that they were satisfied that there were no deficiencies to report. They saw no major areas of concern and were satisfied with the procedures as outlined in their full report. Discussion followed with Q&A and a final report will be submitted for approval at the February meeting.

Minutes of the Meeting of December 11th, 2017

RESOLVED that the minutes of the December 11th, 2017 be accepted. Motion, Bernie Marone. Second, Jim Tarvin. Approved (5-0-0).

Treasurer's Report

Jack Denman submitted reports for the first half of the fiscal year and reported that all things are right on target. The Salaries budget line is under budget to date. In addition the Capital Project is as expected.

RESOLVED to accept the Treasurer's report as presented by Jack Denman. Motion, Keith Roddey. Second, Meghan Boroden. Approved (5-0-0).

Director's Report

Matt reported on topics such as General Information, and Personnel, and on building progress and old building issues. CR Wolfe is due tomorrow to provide an estimate on a new furnace. Additional reports were made available to the board from the Adult / Reference Services which included collection development, programming, and statistics. A report from Children's Services included program attendance, meetings /conferences attended and future ideas/plans.

Committee Reports:

Capital Project Committee: a group went to Albany to see furniture. And another meeting is scheduled for April. Gilbane reports that all is on time and moving along.

Physical Resources: None.

Community Resources: Emily is working with Senator John Bonacic's office to secure a date for a meeting.

Human Resources: Holding a meeting later this month.

Sunshine Committee: None.

Friends/Historical Society: Guest speaker Linda Zimmerman will speak at the school building on February 3rd, subject Ghost Stories.

Unfinished Business

- A. Budget Discussion. Jack was asked to present additional budget information for consideration and decision at the February meeting.

New Business

- A. Election date of April 11th, 2018
RESOLVED that the annual election for the Board of Trustees and Budget Vote shall be held on April 11th, 2018. Motion Bernie Marone. Second, Jim Tarvin. Approved (5-0-0).
- B. Clerk of the Vote
RESOLVED that Carol Cullen, Clerk of the Board, be appointed Clerk of the Vote for the April 11th Election/Vote. Motion, Bernie Marone. Second Jim Tarvin. Approved (5-0-0).
- C. Chairperson of the Vote
RESOLVED that Norma Nunez-Langlois be appointed Chairperson of the Vote for the April 11th Election/Vote. Motion, Keith Roddey. Second Meghan Boroden. Approved (5-0-0).
- D. Other.
None.

Proposed Agenda Items for Next Month's Meeting

Budget information from Jack.

Privilege of the Floor

Elaine McClung spoke to inform the board that Bill Troy and Paul Mays gave a presentation at the Goshen Chamber of Commerce Breakfast meeting on December 20th, about the progress of the new building and fund raising opportunities. Presentation was well attended and well received.

Adjournment

RESOLVED that the meeting be adjourned at 8:21pm. Motion, Bernie Marone. Second, Meghan Boroden. (5-0-0).

Respectfully submitted, Carol Cullen.

Next Meeting: February 12, 2018 at 7:30 PM.