

**Goshen Public Library and Historical Society
Board of Trustees Meeting**

Minutes of July 14, 2021

I. Call to Order

The Regular Meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order by President, Bill Troy, at 7:35 p.m. on July 14, 2021.

Attendance

Board Members present, Norma Nunez-Langlois, Jim Tarvin, Bill Troy, Bob Quinn, Meghan Boroden, Emily Collado, and Linda Hannigan (Treasurer). Absent, Catherine Gardner and Jack Denman - Principal Accounts Clerk. Also, present, Matt Gomm - Director and Mary Hoens – Clerk of the Board.

II. Pledge of Allegiance

III. Acceptance of Agenda

RESOLVED that the agenda is accepted with the addition below: Motion, Emily Collado. Second, Jim Tarvin. Approved (6-0-0)

1. New Business: Add item 5 - Rachel Losee.

IV. Privilege of the Floor: Rachel Losee: As President of the Junior League requested the use of the Pomares Community Room to host a meet-and-greet for the Orange County Rising Stars. Discussion to follow.

V. Approval of Minutes

RESOLVED that the minutes of the June 14, 2021 meeting be approved. Motion, Norma Nunez-Langlois. Second, Bob Quinn. Approved (6-0-0).

VI. Finances (Action Item): Presented by Treasurer, Linda Hannigan

1. After review of library finances, Linda Hannigan concluded that minor adjustments were needed, but nothing unusual is anticipated. Net income is favorable and there is a budget surplus. Jim Tarvin proposed the need for a capital fund details account in order to be proactive for future capital improvements. Following a discussion, the proposal was withdrawn. \$200.00 was spent for the library to appear on the Chamber of Commerce map.

2. Pilot Updated presented by Bill Troy. There is has been no response from the Orange County Finance Group (contacted over a month ago). Glen Arden payment is outstanding, and Jack Denman will follow up. The IDA was unsure of the calculation formula to allocate funds.

RESOLVED that the Board accept the treasurer's report. Motion, Megan Boroden. Second, Norma Nunez-Langlois. Approved (6-0-0).

VII. Director's Report Presented by Matt Gomm

The Mental Health Dept. of Orange County will do a free training for staff on how to deal with challenging patrons. Solar Farms update - Katherine is in discussions with site managers to address

hesitancy with non-profits. MG discussed the 5 Year Plan with other directors and received a variety of opinions as to their approaches. Currently, staff have submitted plans for their department with each department conducting a simple survey of their patrons on what they would like to see continue and want to see in the future. BT asked for two board volunteers to meet and support the staff. Bob Quinn and Jim Tarvin volunteered. The question came up regarding 1st graders attending the library in groups, MG will check with Youth Services. Emily Collado has ideas regarding new programming adults and will email them to MG.

VIII. Committee Reports

- * **Physical Resources:** Norma Nunez-Langlois
 1. Certificate of Occupancy Status - MG will follow up.
 2. Historic Wood Carving - Waiting for an update.
 3. Bench
 4. Name on 203 Building - JT will follow up on removing the letters of the Goshen Library sign for us to have for historical purposes.
- * **Community Resources:** MB - sent out email for a committee meeting.
- * **Human Resources:** BQ/EC/NNL - meeting to be scheduled. MG will follow up RCLS about HR Committees.
- * **Sunshine Committee:** Emily Collado - No updates
- * **Friends:** Jim Tarvin - No updates.
- * **Junior Friends:** Jim Tarvin - There are a total of 30 volunteers that are working in bookstore on Saturdays and are in the planning stages of future events at the library.
- * **Bylaws Review:** MB/EC/BQ- No updates.

New Business

1. TAN (Action Item) - Discussion was tabled in order to collect more information regarding penalties if paid off early.
2. Line of Credit - Clarification of interest rate needed.
3. Committee Meeting, chair selections (MB - Community Resources, NNL - Physical Resources, BQ - Human Resources, EC - Sunshine Committee, JT - Friends/Junior Friends, and MB - Bylaws Review Committee).
4. Discussion of Board Terms/hiring - Erica Gati has the template and MH will update accordingly and distribute.
5. Rachel Losee - MG will check the policy and follow up with Rachel about using the Pomares Room for her event.

Old Business:

1. Discussion about trustee orientation will be discussed at the August meeting.

Privilege of the Floor

No public comments.

Adjournment

RESOLVED that the meeting be adjourned at 9:27 p.m. Motion, Emily Collado. Second Norma Nunez-Langlois. Approved (6-0-0).

Next scheduled meeting: August 9, 2021 at 7:30 p.m.

Respectfully submitted,

Mary Hoens
Clerk of the Board of Trustees