

**Goshen Public Library and Historical Society
Board of Trustees Meeting**

Minutes of July 9, 2018

Board Meeting

Call to order

The regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:30 p.m. on July 9, 2018 in the lower level meeting room of the Library. The presiding officer was Ellen Mary O'Brien.

Present

Six members of the Board were present: Meghan Boroden, Emily Collado, Bernie Marone, Norma Nunez-Langlois, Ellen Mary O'Brien, and Keith Roddey. These members constitute a quorum. Also present, Matt Gomm, Director, and Jack Denman, Principal Account.

Absent

Jim Tarvin.

Acceptance of Agenda

Changes to New Business - Addition of items H, I, J, and K. Motion to accept changes as presented by Matt Gomm. Resolved to accept as presented. Motion Meghan Boroden, Second, Emily Collado. Approved (6-0-0).

Pledge of Allegiance

Privilege of the Floor

None.

Gilbane (Max Mincher) Construction Progress Report

Pleased to report that the Topping-off Ceremony went very well. The floor is being poured, the geo-thermal work is completed for now. Stud work will begin shortly which will progress to wiring and plumbing. The second floor deck will be in place shortly and when the shell is complete it allows for more work to be done in different areas at the same time. Progress is going along very well.

Minutes of the Meeting of June 11th, 2018

RESOLVED that the minutes of the June 11th, 2018 meeting be accepted as written. Motion, Meghan Boroden. Second, Keith Roddey. Approved (6-0-0).

Treasurer's Report

Jack Denman reported that year end closing went smoothly. The new year started off with a healthy fund balance. Capital had five checks written and all is going as expected.

RESOLVED to accept the Treasurer's report as presented by Jack Denman. Motion, Emily Collado. Second, Norma Nunez-Langlois. Approved (6-0-0).

Director's Report

Matt reported that the Topping-off event went very well and the local media coverage was all positive. The friends group is once again supporting the summer reading program, thank you to them as our programs would not happen without their financial support. Facility issues included tree trimming, landscaping and help from a septic cleaning service to clear the area outside the meeting room emergency exit. Additional reports were made available to the board from the Adult / Reference Services which included collection development, programming, and statistics. A report from Children's Services included program attendance, meetings /conferences attended and future ideas/plans.

Committee Reports:

Capital Project Committee: Committee has been busy with color choices for the new building. They showed some samples of carpet and wall paint.

Physical Resources: None.

Community Resources: Top-off success.

Human Resources: Recommended a two-step raise for the director.

Sunshine Committee: All good.

Friends/Historical Society: GAW Book sale was very successful. \$2,100.

Unfinished Business

- A. None.

New Business

- A. Approve Connecticut Wells/Geothermal Services Payment Application # 1 in the amount of \$95,000 **RESOLVED** that the Board approve for payment Connecticut Wells/Geothermal Services Payment Application # 1 in the amount of \$95,000. Motion, Bernie Marone. Second, Keith Roddey. Approved (6-0-0)
- B. Approve Connecticut Wells/Geothermal Services Payment Application # 2 in the amount of \$29,165 **RESOLVED** that the Board approve for payment Connecticut Wells/Geothermal Services Payment Application # 2 in the amount of \$29,165. Motion, Meghan Boroden. Second, Emily Collado. Approved (6-0-0)
- C. Approve Fanshawe, Inc.-Rockland Electric Payment Application # 2 in the amount of \$16,720 **RESOLVED** that the Board approve for payment Fanshawe, Inc.-Rockland Electric Payment Application # 2 in the amount of \$16,720. Motion, Norma Nunez-Langlois. Second, Emily Collado. Approved (6-0-0)
- D. Approve Gilbane Requisition # 8 in the amount of \$30,021.31 **RESOLVED** that the Board approve for payment Gilbane Requisition # 8 in the amount of \$30,021.31 Motion, Meghan Boroden. Second, Norma Nunez-Langlois. Approved (6-0-0)
- E. Approve Jacobowitz Invoice #s 272594 and 272857 in the amount of \$60.00 **RESOLVED** that the Board approve for payment Jacobowitz Invoice #s 272594 and 272857 in the amount of \$60.00 Motion, Keith Roddey. Second, Norma Nunez-Langlois. Approved (6-0-0)
- F. Approve Standback General Contractor, LLC Payment Application # 3 in the amount of \$697,513.82 **RESOLVED** that the Board approve for payment Standback General Contractor, LLC Payment Application # 3 in the amount of \$697,513.82 Motion, Meghan Boroden. Second, Emily Collado. Approved (6-0-0)
- G. Approve Tectonic Engineering \$ Surveying Consultants P.C. Invoice # 350017 in the amount of \$2,388.00. **RESOLVED** that the Board approve for payment Tectonic Engineering \$ Surveying Consultants P.C. Invoice # 350017 in the amount of \$2,388.00 Motion, Bernie Marone. Second, Norma Nunez-Langlois. Approved (6-0-0)
- H. Approve Ashley Mechanical Inc. Pay Application # 5 in the amount of \$7077.50. **RESOLVED** that the Board approve for payment Ashley Mechanical Inc. Pay Application # 5 in the amount of \$7077.50 Motion, Emily Collado. Second, Meghan Boroden. Approved (6-0-0)
- I. Approve Butler Rowland Mays invoice # 30 in the amount of \$10,659.57. **RESOLVED** that the Board approve for payment Butler Rowland Mays invoice # 30 in the amount of \$10,659.57 Motion, Keith Roddey. Second, Meghan Boroden. Approved (6-0-0)
- J. Approve Tectonic Engineering & Surveying Invoice # 350797 in the amount of \$ 1,790.00. **RESOLVED** that the Board approve for payment Tectonic Engineering & Surveying Invoice # 350797 in the amount of \$ 1,790.00 Motion, Emily Collado. Second, Norma Nunez-Langlois. Approved (6-0-0)
- K. Other

Proposed Agenda Items for Next Month's Meeting

September meeting discussion of the sale of the 203 Main Street Library building.
September meeting new library meeting room policy proposals.

Privilege of the Floor

None.

Adjournment

RESOLVED that the meeting be adjourned at 8:19pm. Motion, Emily Collado. Second, Meghan Boroden.
(6-0-0).

Respectfully submitted,

Carol Cullen.

Next Meeting: Board Meeting August 13, 2018 at 7:30 PM.