

**Goshen Public Library and Historical Society
Board of Trustees Meeting**

Minutes of July 8, 2019

Board Meeting

Call to order

The meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:35 p.m. on July 8, 2019 in the Community Room of the Library. The presiding officer was Bernie Marone.

Attendance

All seven members of the Board were present: Meghan Boroden, Emily Collado, Bernie Marone, Ellen Mary O'Brien, Norma Nunez-Langlois, Stace Maude and Jim Tarvin.

Acceptance of Agenda

RESOLVED that the agenda is accepted. Motion, Norma Nunez-Langlois. Second, Ellen Mary O'Brien. Approved (7-0-0)

Pledge of Allegiance

Approval of Minutes

RESOLVED that the minutes of the June 24, 2019 work session be accepted as written. Motion, Norma Nunez-Langlois. Second, Ellen Mary O'Brien. Abstained, Jim Tarvin. Approved (6-0-1)

Treasurer's Report

Jack Denman was present and reported that the year ended June 30, 2019 with our ending cash balance in the General Fund at \$523K and our preliminary Profit & Loss statement shows that we were over budget for the year with \$1,563,036 in expenses compared to a budget of \$1,478,546 or over by \$84,490. This is mainly attributable to the Retirement bill being \$93,188 over budget due to one-time charge and also \$127,307 of General Fund being transferred to the Capital Account to help cover Capital expenses. Without those one-time expenses the budget would have been well under budget. There still are some June expenses to be paid, mainly Baker & Taylor books invoices that have to be processed. The \$500k Line of credit has been nearly fully utilized, \$498k used.

Director's Report

Matt Gomm reports that the library has been very busy since the opening. The staff is adapting and many new library cards have been issued. The geothermal leak was fixed. The AC in the server room has been repaired. A security alarm box was added to the community room. An arborist has been contacted regarding the trees along the back side of the parking lot. Erica Gati has stepped into her new role relating to human resources and payroll which were once the responsibility of Carol Cullen.

Committee Reports

- Capital Project/Physical Resources: Committee will meet Friday at 2pm to discuss landscaping options. Extra flooring materials will be returned by appropriate vendors. The floor outlets in the community room remain an open issue which Bernie will continue to try to resolve. 203 Main Street is in need of some cleaning and remaining items will be assessed.
- Community Resources: -
- Human Resources: -
- Sunshine: -
- Friends: The annual Big Band Concert and Ice Cream Social was discussed. Location of this event has been changed to former library at 203 Main Street as the sunset may not allow for optimal viewing.

Unfinished Business

The Clerk of the Board job description has been tabled until the next meeting.

New Business

- A. Approve Accent Furniture Invoice Number 118892 in the amount of \$75,903.35
- B. Approve Adirondack Cabling and Security Number 2 in the amount of \$23,164.40
- C. Approve Engineering & Surveying Properties Invoice Number 12637 in the amount of \$4,357.50
- D. Approve SRI Fire Sprinkler Application Number 294318-11 in the amount of \$1,706.20
- E. Approve Standback General Contractor, LLC. Sitework & Foundation Payment Application Number 12 in the amount \$58,009.16
- F. Approve Standback General Contractor, LLC. General Construction Payment Application Number 15 in the amount of \$183,701.20
- G. Approve Tectonic Engineering & Surveying Invoice Number 365835 in the amount of \$2,649

Privilege of the Floor Bill Troy asked about the progress in publishing the new meeting room policy and reservation availability. All meeting and tutor rooms will be available beginning in September.

Executive Session

RESOLVED that the board enter into executive session for discussion regarding matters related to 203 Main Street property. Motion, Norma Nunez-Langlois. Second, Jim Tarvin. Approved (7-0-0)

RESOLVED that the board exit executive session. Motion, Ellen Mary O'Brien. Second, Norma Nunez-Langlois. Approved (6-0-0)

Unfinished Business Continued

RESOLVED that the board will take the former library at 203 Main Street off the market to reevaluate all options. Motion, Ellen Mary O'Brien. Second, Emily Collado. Approved (7-0-0)

Proposed Agenda Items for Next Month's Meeting

Library opening celebration.

Adjournment

RESOLVED that the meeting be adjourned at 9:17p.m. Motion, Norma Nunez-Langlois. Second, Ellen-Mary O'Brien. Approved (7-0-0)

Next scheduled meeting: July 29th, 2019 at 7:30pm

Respectfully submitted,
Emily Collado
Secretary of the Board of Trustees