

**Goshen Public Library and Historical Society
Board of Trustees Meeting of June 14th, 2021**

Meeting Minutes

I. Call to order - 7:30 PM (Called to order by President Bill Troy at 7:31 PM)

Present: Bill Troy, Meghan Boroden, Norma Nunez-Langlois, Bob Quinn, Cathy Gardner, Emily Collado, Director Matt Gomm, Jack Denman (absent: Jim Tarvin and Clerk of the Board Mary Hoens)

II. Pledge of Allegiance

III. Acceptance of Agenda (Motion NLL, 2nd MB, Approved 6-0-0)

IV. Privilege of the floor (None)

V. Approval of Minutes (Action Items)

1. May 10th, 2021 (Regular Meeting) (Motion NLL, 2nd MB, Approved 6-0-0)
2. May 24th, 2021 (Work Session) (Motion NLL, 2nd BQ, Approved 6-0-0)

VI. Finances (Action Item) (Motion MB, 2nd BQ, Approved 6-0-0)

1. Financial report - JD (Clarity was given on RCLS fees and Vanguard Cleaning expenses as well as transfers on the Capitol Account)
2. PILOTs - BT (Bill shared his research on the PILOT process and percentage due to GPLHS. It will be revisited at the next meeting)

VII. Director's Report – MG.

- April visits were at 1,533; May, 2,202: An increase of 43.6 percent.
- Masks are now optional for outdoor programs.
- Preliminary long-range planning underway with department heads.
- Contacted County regarding Big Band event/finalized contract.
- Discussion of training videos on interacting with homeless and/or mentally ill.
- Contacted BRMA for estimate on bid process assistance.
- Contacted BRMA to discuss additional wayfinding signage.
- In contact with RCLS with proposals for possible next cycle DLD aid.
- Investigations into solar options continue.
- Operations Policy Manual updates are underway.
- Annual evaluations are underway.

- We will be hosting a Goshen Chamber mixer on the patio on July 8th. Attendees will be given a tour of the building.
- NYSERDA will be visiting next week for an energy efficiency audit of the building.

VIII. Committee Reports

- Physical Resources - NNL
 1. Certificate of Occupancy status (C of O forthcoming)
 2. Historic Timeline (NNL is coordinating important dates)
 3. Bench (Finished)
- Community Resources - MB (No news)
- Human Resources - (No news)
- Sunshine Committee - EC (No news)
- Friends - JT (No news)
- Junior Friends - JT (No news)
- Bylaws Review - (No news)

IX. New Business

1. Disposition of wine from the GPLHS Grand Opening (It was decided that the wine was donated to the Library Foundation, and they may do what they see fit with the bottles of wine that were donated.)
2. Committee Assignments (Action Item)
 - Physical Resources: NNL, MB, JT
 - Community Resources: MB, CG, BQ
 - Human Resources: BQ, EC, NNL
 - Sunshine Committee: EC
 - Friends and Junior Friends: JT
 - Bylaws Review: MB, EC, BQ
3. Circulation Policy Updates: Library Cards; Fines
4. Strategic Plan - MG (covered in the Director's Report)
5. Patio use - furniture, shade sail - JT, MG
6. Seed library and AED - MB, MG
7. Discussion of board terms/timing - MB
8. Officer Nominations (Action Item) - NNL (EC as Secretary cast the lone vote)
 - President: Bill Troy
 - VP: Meghan Boroden
 - Secretary: Norma Nunez-Langlois
 - Auditor of the Bills: Bob Quinn

X. Old Business

1. Solar panels (Tabled)

XI. Privilege of the floor (None)

XII. Adjournment (Action Item) (9:45 PM) (Motion: NLL, 2nd CG, Approved 6-0-0)

Next regular meeting: July 12th, 2021 @ 7:30 PM

Submitted by Secretary Emily Collado