

**Goshen Public Library and Historical Society  
Board of Trustees Meeting**

**Minutes of March 8, 2021**

**Call to Order**

The Regular Meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:32 p.m. on March 8, 2021.

**Pledge of Allegiance**

**Attendance**

Board Members present, Norma Nunez-Langlois (NNL), Jim Tarvin (JT), Bill Troy (BT), Bob Quinn (BQ), and Meghan Boroden (MB). Absent, Emily Collado (EC). Also, present: Matt Gomm (MG) - Director, Jack Denman (JD) – Principal Accounts Clerk, and Mary Hoens (MH) – Clerk of the Board.

**Acceptance of Agenda**

**RESOLVED** that the agenda is accepted. Motion, Meghan Boroden (MB). Second, Norma Nunez-Langlois (NNL). Approved (5-0-0):

**Privilege of the Floor:** None

**Approval of Minutes**

**RESOLVED** that the minutes of the February 8<sup>th</sup>, 2021 meeting be approved. Motion, NNL. Second, MB. Approved (5-0-0).

**RESOLVED** that the minutes of the March 1<sup>st</sup>, 2021 Work Session meeting be approved. Motion, JT. Second, NNL. Approved (5-0-0).

**RESOLVED** that the minutes of the February 15<sup>th</sup>, 2021 Work Session meeting be approved. Motion, JT. Second, MB. Approved (5-0-0).

**Finances (Action Item):** Presented by Jack Denman

A. Financial Report: Jack will get a complete list of pilot projects from the school district.

B. Presentation of new monthly financial report format.

**RESOLVED** that the Board accept the treasurer's report. Motion, MB. Second, JT. Approved (5-0-0).

**Director's Report** Presented by Matt Gomm

The annual report has been submitted. Work continues on the upcoming DLD grant (purchase and installation of the gas fed generator). Personnel handbook is in its final stages and will then be presented to the board for review. Three fence companies have been contacted for estimates on both the water retention pond and the chimney. Increased marketing regarding library programming was discussed, specifically in the local newspapers. Discussion about opening on Sundays with the possibility of closing a day during the week. MG will check foot traffic to see if this would be beneficial.

**Committee Reports**

A. **Physical Resources:** NNL

1. Fencing for retention ponds: Three fence companies have been contacted for estimates.
2. Certificate of Occupancy: MG will follow up on June 1<sup>st</sup>.
3. Status of solar panel investigation: MG will follow up with Kathleen.

B. **Community Resources:** MB. No updates.

C. **Human Resources:** No updates.

D. **Sunshine Committee:** EC. No updates

E. **Friends:** JT. No updates.

F. **Junior Friends:** JT. There is interest among Goshen High School students to get involved with the Junior Friends.

G. Bylaws Review: No updates.

**New Business**

- A. 2021/2022 Levy Amount – confirmed tax levy of \$1,696,420.00.
- B. Budget/Trustee Vote Date (Action Item)  
**RESOLVED** that the annual election for the Board of Trustees and the Budget vote shall be changed to May 5<sup>th</sup>, 2021. Motion, NNL. Second, JT. Approved (5-0-0).
- C. Treasurer – follow up with L Hannigan: Defer to next meeting for further review.
- D. Contract for Director: Tabled for now.
- E. Goshen Library Foundation withdrawal: \$11,778.00 to pay for previously approved items.
- F. Other – none.

**Old Business**: None.

**Privilege of the Floor**

No public comments.

**Trustee Practices review**: Discussion focused on trustee onboarding, trustee education and long-range planning.

**Adjournment**

**RESOLVED** that the meeting be adjourned at 9:43p.m. Motion, NNL. Second MB. Approved (5-0-0).

**Next scheduled meeting: April 12th, 2021 at 7:30pm/Meet the Candidates preceding at 7:00pm.**

Respectfully submitted,

Mary Hoens  
Clerk of the Board of Trustees