

**Goshen Public Library and Historical Society
Board of Trustees Meeting**

Minutes of May 10, 2021

I. Call to Order

The Regular Meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:44 p.m. on May 10, 2021.

Attendance

Board Members present, Norma Nunez-Langlois, Jim Tarvin, Bill Troy, Bob Quinn, Meghan Boroden. Also, present: Catherine Gardner (newly elected Trustee) Matt Gomm - Director (via Zoom), Jack Denman, – Principal Accounts Clerk, and Mary Hoens – Clerk of the Board.

RESOLVED that the Board allow Emily Collado to participate in discussion at the Board Meeting without voting rights due to the delayed submission of the Oath of Office. Motion, Jim Tarvin. Second, Meghan Boroden. Approved (5-0-0).

II. Pledge of Allegiance

A. Oath of Office: The Oath of Office was taken by the newly elected trustees: Catherine Gardner, Meghan Boroden, James Tarvin and Bob Quinn.

III. Acceptance of Agenda

RESOLVED that the agenda is accepted with the additions below. Motion, Norma Nunez-Langlois. Second, Meghan Boroden. Approved (6-0-0).

1. New Business: Add item 10. Annual Resolutions.
2. Pledge of Allegiance: Add item II A. List of New Board Members and Oath of Office.

IV. Privilege of the Floor: Emily Collado

V. Approval of Minutes

RESOLVED that the minutes of the April 12, 2021 meeting be approved. Motion, Meghan Boroden. Second, Norma Nunez-Langlois. Approved (6-0-0).

RESOLVED that the minutes of the April 26, 2021 meeting be approved. Motion, Bob Quinn. Second, Jim Tarvin. Approved (6-0-0).

VI. Finances (Action Item): Presented by Jack Denman

1. Appointment of Linda Hannigan and RW Shultz Certified Public Accountant Firm.

RESOLVED to appoint Linda Hannigan as Treasurer and retain the services of the RW Shultz Certified Public Accountant Firm. Motion, Meghan Boroden. Second, Norma Nunez-Langlois. Approved (6-0-0)

2. Financial Report: \$2,299 donation from the Friends of the Library, \$3,993 annual dividend. The salary line is slightly under budget, Year to Date, \$11,000 under budget. No activity in the capital account. The 1st installment of the fence has been paid. Pilot revenues: Jack will reach out to Linda to contact the IDA.

RESOLVED that the Board accept the treasurer's report. Motion, Norma Nunez-Langlois. Second, Jim Tarvin. Approved (6-0-0).

VII. Director's Report Presented by Matt Gomm (via Zoom)

May 5th Budget vote passed:155-51, Congratulations to our board members and welcome Catherine Gardner. March visits were up slightly from April, and as of May 1st, further COVID restrictions have been partially relaxed. Both capacity and time limits have doubled, and quarantining materials has ended. The architectural firm, BRMA, will be providing guidance in preparing bid documents for the upcoming DLD project (purchase and installation of the gas fed generator). The Toshiba scanner/copier for the local history room has been purchased with funds from the Goshen Library Foundation. Work will begin on the fencing by Kuperus Fencing, and Allegro Landscaping completed the spring clean-up. Matt Gomm will follow up with Michelle regarding a partial covering during patio programming.

VIII. Committee Reports

* **Physical Resources:** Norma Nunez-Langlois

1. Certificate of Occupancy Status - Matt Gomm will follow up on June 1st.
2. Fencing for retention ponds - work is set to begin mid-summer.
3. Prioritization and financing for future projects - the list will be included in the 5 Year Plan.
4. Antique wood plaque - further research on significant dates in Goshen is needed

* **Community Resources:** Meghan Borden - No updates

* **Human Resources:** None

* **Sunshine Committee:** Emily Collado - No updates

* **Friends:** Jim Tarvin - The Big Band concert is allowed according to New York State guidelines. Matt Gomm will contact the Department of Health for further guidance.

* **Junior Friends:** Jim Tarvin - The junior friends have resumed volunteering in the Bookstore on Saturdays.

* **Bylaws Review:** None.

New Business

1. Nominating Committee Selection (Norma and Bob): Nominations no later than June 9th, with the selection at the next regular meeting, June 14th.
2. DLD opportunities - include in the 5 Year Plan
3. Treasurer
4. Contract for Director - tabled until next year.
5. Solar Panels - rolling to May 24th.
6. Additional bench and patio tables - Jim Tarvin will gather more information and will be discussed further.
7. Seed Library - Could be included in the 5 Year Plan, Meghan will do further research and Matt will discuss with Kathleen.
8. AED Device - Matt will check with RCLS and the school district.
9. 5 Year Plan - Discussed previously. May 24th Work Session the discussion will focus on the Harwood Toolkit and project specifics.
10. Annual Resolutions

Old Business:

1. Salesian School demolition

Privilege of the Floor

No public comments.

Adjournment

RESOLVED that the meeting be adjourned at 9:12p.m. Motion, Norma Nunez-Langlois. Second Meghan Boroden. Approved (6-0-0).

Next scheduled meeting: June 14, 2021, at 7:30p.m.

Respectfully submitted,

Mary Hoens
Clerk of the Board of Trustees