

Goshen Public Library and Historical Society
Board of Trustees Meeting

Minutes of May 11th, 2020

Board Meeting

Call to order

The regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:32pm on May 11th, 2020 by a Zoom conference call which was recorded. The Presiding officer was Bernard Marone.

Present

Seven members of the Board were present: Bernard Marone, Meghan Boroden, Norma Nunez-Langlois, Emily Collado, Bill Troy, Stace Maude, and James Tarvin. These members constitute a quorum. Also present, Director Matt Gomm, and Principal Account Clerk Jack Denman.

Absent

Acceptance of Agenda Motion, Norma Nunez-Langlois, second, Bill Troy, and Approved (7-0-0).

Pledge of Allegiance

Privilege of the Floor none.

Approval of Minutes

- A. April 13th, 2020 Regular Meeting Minutes
RESOLVED to accept Approval of Minutes item A. Motion, Norma Nunez-Langlois, second, Bill Troy, and Approved (7-0-0).
- B. April 22nd, 2020 Work Session Meeting Minutes
RESOLVED to accept Approval of Minutes item B. Motion, James Tarvin, second Norma Nunez-Langlois, and Approved (7-0-0).
- C. May 5th, 2020 Work Session Meeting Minutes
RESOLVED to accept Approval of Minutes item C. Motion, Norma Nunez-Langlois, second James Tarvin, and Approved (7-0-0).
- D. May 7th, 2020 Work Session Meeting Minutes

RESOLVED to accept Approval of Minutes item D. Motion, Norma Nunez-Langlois, second Emily Collado, and Approved (7-0-0).
(Matt Gomm joined meeting at 7:55pm).

Treasurer's Report

Jack Denman reported that the tax levy check is in and that payroll is under budget.

General Fund Balance as of April 30th, 2020 \$634,531.91

Capital Fund as of April 30th, 2020 \$115,856.03

The Board discussed when the TAN, Grants, and check from Senator James Skoufis are coming in as well as payroll. Matt Gomm and Jack Denman will investigate furlough of part time employees.

RESOLVED to accept the Treasurer's report as presented by Jack Denman.

Motion, James Tarvin, second, Bill Troy, and Approved (7-0-0).

Director's Report

Director Matt Gomm reported on General Information & Personnel as follows:

"Long-time PT librarian, Lynn Coppers, has resigned.

The reference department is down 3 people.

Amina Chaudri to be hired PT: Mystery Book Club, Biography Book Club, YouTube book reviews, Gardening Program, Scholar-led book discussion, and Craft Programs.

Department Heads meeting via Zoom are held weekly.

Staff meetings are held bi-weekly.

RCLS hosts weekly Directors' Association meetings by county.

Attended HR The Age Of Covid-19 webinar.

Abandonment plates have been acquired; Rockland Electric notified.

Director visited library to sign checks.

The RCLS Reopening committee intends to have their reopening guidelines out to directors by the end of this week.

The staff have had discussions on safety and are concerned about masks and how to be prepared."

James Tarvin and Bill Troy support the hire of Amina.

The Board discussed submitting the Director's article and the Boards article at separate times.

Committee Reports

Physical Resources-Bill Troy reported that there has been great progress with Malum's landscaping work. This past week the drip hose has been put in place and the library will procure a timer. The parking lot drain line and cement bumper look great. The installation of the tiles continues. The Board discussed the pad location options and preferred the location by the smoke stacks.

The Board discussed the planting for the two islands in the parking lot. Bill Troy will contact Steve Esposito for his point of view of plantings.

The Board discussed contacting the Town Supervisor about putting up railings by the retention pond.

Bill Troy reported that sealing was done to the tank but there is still water loss from both tanks. He has sent communications to all parties involved. Bernard Marone has reached out to the tank manufacturer but has not heard back. The next step is a Zurn valve for the water main so that the tanks can be refilled for a balloon testing process. Bernard Marone reported on the status of the punch list with Standback and requested a bill of completion that is updated with the work that has been done.

Community Resources-none.

Human Resources- none.

Sunshine Committee- none.

Friends- none.

Junior Friends- none.

Unfinished Business

A. Update on Trustee Election

The Library legal notice went out. Maureen Farrell notified us that there were no new candidate requests to be added to the Library Ballot, and that the ballot should be one piece of paper.

B. Other

-Matt Gomm will follow up with CR Wolfe.

-James Tarvin will organize with Matt Gomm the pick up of two Collections in the display case.

-The work on the reference desk can be continued.

New Business

A. Payment Application

1. Authorize expenditure of \$986.51 for BRMA Invoice Number 51.
2. Authorize expenditure of \$7198.25 for Engineering and Surveying Properties.

RESOLVED to approve New Business item A-1 and A-2.

Motion, Norma Nunez-Langlois, second, Bill Troy, and Approved (7-0-0).

3. Authorize expenditure of \$163,367.45 for Malum Enterprises, LLC.

RESOLVED to approve New Business item A-3 pending approval from Lisa Hayes.

Motion, Norma Nunez-Langlois, second, Bill Troy, and Approved (7-0-0).

B. Pre-approval of SRI work to modify Zurn Valve

RESOLVED to approve New Business item B.

Motion, James Tarvin, second Norma Nunez-Langlois, and approved (7-0-0).

C. Transfer \$100,000 from Operating Account to Capital Account.

RESOLVED to approve New Business item C.

Motion, Norma Nunez-Langlois, second, Bill Troy, and Approved (7-0-0).

Privilege of the floor none.

Adjournment

RESOLVED that the meeting be adjourned at 9:27pm. Motion, Norma Nunez-Langlois, second, Bill Troy, and Approved (7-0-0).

Respectfully submitted by,

Rachel Losee

Next Scheduled meeting: June 8th, 2020 at 7:30pm by video conference.