

**Goshen Public Library and Historical Society  
Board of Trustees Meeting**

**Minutes of May 14, 2018**

Board Meeting

**Call to order**

The regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:30 p.m. on May 14, 2018 in the lower level meeting room of the Library. The presiding officer was Norma Nunez-Langlois.

**Acceptance of Agenda**

Agenda items removed item VII. Approval of Minutes B. May 7th Work Session

Agenda items added to New Business O & R Payment.

**RESOLVED** that the agenda of May 14th amended to include the above mentioned changes. Motion, Bernie Marone. Second, Meghan Boroden. Approved (7-0-0).

**Pledge of Allegiance**

**Oath of Office**

Oath of Office was read by re-elected Board members James Tarvin, Meghan Boroden and Emily Collado.

**Present**

Seven members of the Board were present: Meghan Boroden, Emily Collado, Bernie Marone, Norma Nunez-Langlois, Ellen Mary O'Brien, Keith Roddey and James Tarvin. These members constitute a quorum. Also present, Matt Gomm, Director, and Jack Denman, Principal Account.

**Absent**

None.

**Privilege of the Floor**

None.

**Gilbane (Keith Leal) Construction Progress Report**

O & R met with Gilbane and have achieved forward movement on the O & R line changes and is expected to be resolved shortly. The geo-thermal wells are 50% completed and inside the foundation utilities will be complete at the end of the week. The steel fabrication is in production and is expected to be delivered 3-4 weeks.

**Minutes of the Meeting of April 9th, 2018**

**RESOLVED** that the minutes of the April 9th, 2018 meeting be accepted as written. Motion, Ellen Mary O'Brien. Second, Bernie Marone. Approved (7-0-0).

**Treasurer's Report**

Jack Denman reported that after 9 months all budget lines are right on target. The Salaries budget line is under budget to date as is the book line. The last 10% of the Tax Levy was received. Capital project is on target.

**RESOLVED** to accept the Treasurer's report as presented by Jack Denman. Motion, Keith Roddey. Second, Ellen Mary O'Brien. Approved (7-0-0).

## Director's Report

Matt reported on topics such as General Information, changes being made to ANSER concerning Auto-renewal. Long-time employee Barron Angell has taken a full time position at the Florida Library but will continue working for us on the week-end at reduced hours. CR Wolfe has been working on the repair of our boiler and the fire code upgrades that were requested have been taken care of. Preparation for the Big Band & Ice Cream Social is underway for August 11<sup>th</sup>. Additional reports were made available to the board from the Adult / Reference Services which included collection development, programming, and statistics. A report from Children's Services included program attendance, meetings /conferences attended and future ideas/plans.

## Committee Reports:

**Capital Project Committee:** Nothing to add.

**Physical Resources:** None.

**Community Resources:** None.

**Human Resources:** None.

**Sunshine Committee:** None.

**Friends/Historical Society:** Preparation for the Big Band & Ice Cream Social is underway for August 11<sup>th</sup>. Book Sale will be held May 25<sup>th</sup> 10am-4pm. Set-up at 9am.

Friends selected new officers. Yvonne Mirro, President. Mary Troy as Vice-President. Recording Secretary, to be announced. Corresponding Secretary, Bill Troy and Treasurer, Don Mirro.

## Unfinished Business

- A. None.

## New Business

- A. A. TAN Resolution Discussion. (Action Item)  
**RESOLVED** that the Library request a tax anticipation note in the amount of \$360,000 from the Goshen Central School District to cover projected expenses through the month of September. Motion, Ellen Mary O'Brien. Second, Jim Tarvin. Approved (7-0-0)
- B. Approve BRMA Invoice # 28 in the amount of \$10,813.66 (Action Item)  
**RESOLVED** that the Board approve for payment BRMA Invoice # 28 in the amount of \$10,813.66. Motion, Ellen Mary O'Brien. Second, Bernie Marone. Approved (7-0-0)
- C. Approve Engineering & Surveying Properties Invoice # 10990 in the amount of \$1,562.50 (Action Item)  
**RESOLVED** that the Board approve for payment Engineering & Surveying Properties Invoice # 10990 in the amount of \$1,562.50. Motion, Meghan Boroden. Second, Emily Collado. Approved (7-0-0)
- D. Approve Jacobowitz And Gubits Invoice # 272068 in the amount of \$160.00 (Action Item)  
**RESOLVED** that the Board approve for payment Jacobowitz And Gubits Invoice # 272068 in the amount of \$160.00. Motion, Ellen Mary O'Brien. Second, Keith Roddey. Approved (7-0-0)
- E. Approve Fanshawe, Inc. -- Rockland Electric Payment Application # 1 in the amount of \$40, 517.50 (Action Item)  
**RESOLVED** that the Board approve for payment Fanshawe, Inc. -- Rockland Electric Payment Application # 1 in the amount of \$40, 517.50. Motion, Bernie Marone. Second, Meghan Boroden. Approved (7-0-0)
- F. Approve Standback General Contractor's Payment Application # 1 in the amount of \$180, 880.00 (Action Item)  
**RESOLVED** that the Board approve for payment Standback General Contractor's Payment Application # 1 in the amount of \$180, 880.00. Motion, Ellen Mary O'Brien. Second, Meghan Boroden. Approved (7-0-0)
- G. Approve Ashley Mechanical, Inc. Payment Application # APP00003 in the amount of \$14,919.75 (Action Item)

**RESOLVED** that the Board approve for payment Ashley Mechanical, Inc. Payment Application # APP00003 in the amount of \$14,919.75. Motion, Bernie Marone. Second, Ellen Mary O'Brien. Approved (7-0-0)

- H. Approve Ashley Mechanical Change Order in the amount of \$1,634.40 (Action Item)  
**RESOLVED** that the Board approve for payment Ashley Mechanical Change Order in the amount of \$1,634.40. Motion, Bernie Marone. Second, Ellen Mary O'Brien. Approved (7-0-0)
- I. Approve O & R Work Order in the amount of \$5,646.00. (Action Item)  
**RESOLVED** that the Board approve for payment O & R Work Order in the amount of \$5,646.00. Motion, Ellen Mary O'Brien. Second, Bernie Marone. Approved (7-0-0)
- J. Approve to allow the Capital Project Building Committee permission to approve "Time is of the Essence" change orders as may be required to proceed on the capital project.(Action Item) Discussion. The committee is hereby authorized to approve invoice change orders not to exceed the amount of \$15,000.00. Ratification of said changes to be presented to the Board at the next regularly scheduled meeting following an occurrence.  
**RESOLVED** that the Board approve to allow the Capital Project Building Committee permission to approve "Time is of the Essence" change orders as may be required to proceed on the capital project. The committee is hereby authorized to approve invoice change orders not to exceed the amount of \$15,000.00. Ratification of said changes to be presented to the Board at the next regularly scheduled meeting following an occurrence. Motion, Ellen Mary O'Brien. Second, Bernie Marone. Approved (7-0-0)
- K. Presentation of Slate of Officers  
Slate of Officers for Fiscal Year 2018-2019 as presented by Meghan Boroden approved per single vote cast by Emily Collado.
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|----------------------|----------------------|
| Ellen Mary O'Brien   | President            |
| Meghan Boroden       | Vice President       |
| Norma Nunez-Langlois | Secretary            |
| Bernie Marone        | Auditor of the Bills |
- L. Other. None

**Proposed Agenda Items for Next Month's Meeting**

Fundraising presentation.

**Privilege of the Floor**

Elaine McClung suggested a topping off celebration.

**Adjournment**

**RESOLVED** that the meeting be adjourned at 8:44pm. Motion, Keith Roddey. Second, Ellen Mary O'Brien. (7-0-0).

Respectfully submitted,

Carol Cullen.

Next Meeting: Board Meeting June 11, 2018 at 7:30 PM.