

**Goshen Public Library and Historical Society
Board of Trustees Meeting**

Work Session Minutes of May 24, 2021

Call to Order

A Work Session of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 6:35p.m. on May 24, 2021.

Attendance

Board Members present, Norma Nunez-Langlois, Jim Tarvin, Bill Troy, Bob Quinn, Meghan Boroden, Emily Collado, and Catherine Gardner. Also, present: Matt Gomm - Director, and Mary Hoens – Clerk of the Board.

Pledge of Allegiance

Oath of Office taken by Emily Collado.

Acceptance of Agenda

RESOLVED that the agenda is accepted. Motion, Norma Nunez-Langlois, Second, Bob Quinn. Approved (7-0-0):

Privilege of the Floor: None

New Business

A. Five-Year Plan: Harwood Institute Questionnaire

The main idea of the Harwood Toolkit is the ability of the library to turn outward, engage the community, and focus on those needs that have escaped us on past thinking. The discussion focused on the Board's role and the need to establish a committee to lead this undertaking. Matt could take the lead in order to meet with staff and study patron usage statistics and how to utilize those stats to set up different areas of need. Jim suggested that board members could chair focus groups. We need to identify the groups that are not utilizing the library and reach out to those populations to determine their wants and needs, including Bilingual populations. It is also essential to set realistic expectations of what is doable.

In order to engage the community, a variety of ideas were presented. The greeter could hand out a questionnaire/survey to patrons, which could also be distributed online utilizing Survey Monkey, community Facebook pages, and Google Forms.

Matt will check on the deadline and hold a preliminary meeting with staff about expectations and their role.

Privilege of the Floor: None

Adjournment (Action Item)

RESOLVED that the meeting be adjourned at 8:00p.m. Motion, Norma Nunez-Langlois. Second, Bob Quinn.
Approved (7-0-0).

Next scheduled meeting: June 14th, 2021 at 7:30p.m.

Respectfully submitted,

Mary Hoens
Clerk of the Board of Trustees