

**Goshen Public Library and Historical Society**  
**Board of Trustees Meeting**

**Minutes of May 5, 2020**

**Work Session Meeting**

**Call to order**

The work session meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:40pm on May 5th, 2020 by a Zoom conference call which was recorded. The Presiding officer was Bernard Marone.

**Present**

Six members of the Board were present: Bernard Marone, Meghan Boroden, Norma Nunez-Langlois, Emily Collado, Bill Troy, and James Tarvin. These members constitute a quorum. Also present, Director Matt Gomm, Librarian Michelle Mueller, and Library Attorney Ben Gailey.

**Absent**

Stace Maude

**Acceptance of Agenda** Motion, Norma Nunez- Langlois, second, Bill Troy, and approved (6-0-0).

**Pledge of Allegiance**

**Privilege of the Floor** none.

**New Business**

A. Malum Change Orders

1. Change Order No. 5 Soaker hose for new plants near building amount \$696.98
2. Change Order No. 6 Memorial Table & Bench amount \$1,804.00

**RESOLVED** to approve New Business item A1-2.

Motion, Norma Nunez- Langlois, second, Emily Collado, and approved (6-0-0).

B. Discussion of Vote for June 9<sup>th</sup> 2020

Library Attorney Ben Gailey answered Board questions on the process needed to have the election with the Goshen Central School District.

**RESOLVED** to accept there will be no vote this year on a tax levy increase to fund the Library's annual operating budget, and the tax levy amount will remain the same for the 2020-2021 fiscal year as in the 2019-2020 fiscal year.

Motion, James Tarvin, second, Bill Troy, and approved (6-0-0).

C. Reopening Plan Update

Michelle Mueller discussed with the Board RCLS Reopening Committee and the framework of their suggested phased reopening plan for all RCLS member libraries to follow.

Phase 1: All inter library loans returned to their home libraries.

Materials quarantined for 3 days.

Library Staff Policy and Procedures, PPE, create awareness of 6ft of distancing.

Phase 2: Open the book drop

Fine Free for the rest of the year.

Phase 3: Offer lobby or curbside service by computer or call to check out books to pick up.

Phase 4: Limited hours to allow the public into the building and computers by appointment.

The Board discussed book check out and drop off process.

The library website will be updated with prominent information, the latest e-newsletter, and the ability to give digital library cards.

D. Malum Change Orders

1. Change Order No.7 Concrete Parking Bumpers amount \$5,764,34

2. Change Order No. 10 Purchase & Install Traffic Signs amount \$1,944.94

**RESOLVED** to approve New Business item D1-2.

Motion, James Tarvin, second Bill Troy, and approved (6-0-0).

The Board will discuss remaining Malum Change Orders at the next Regular Board Meeting.

**Privilege of the floor** none.

**Adjournment**

**RESOLVED** that the meeting be adjourned at 9:48pm. Motion, James Tarvin, second, Emily Collado, and Approved (6-0-0).

Respectfully submitted by,

Rachel Losee

Next Scheduled meeting: May 11th, 2020 at 7:30pm by video conference.