

**Goshen Public Library and Historical Society  
Board of Trustees Meeting**

**Minutes of November 9, 2020**

**Call to order**

The Regular Meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:31 p.m. on November 9, 2020.

**Attendance**

Board Members present Meghan Boroden (MB), Bernie Marone (BM), Norma Nunez-Langlois (NNL), Jim Tarvin (JT), Bill Troy (BT), and Bob Quinn (BQ). Absent, Emily Collado (EC). Also, present: Matt Gomm (MG) - Director, Jack Denman (JD) – Principal Accounts Clerk, and Mary Hoens (MH) – Clerk of the Board.

**Pledge**

**Acceptance of Agenda**

**RESOLVED** that the agenda is accepted with the following additions below. Motion, Norma Nunez-Langlois (NNL). Second, Bernie Marone (BM). Approved (6-0-0):

1. Budget planning.
2. M & T credit card.

**Privilege of the Floor**

No public participants.

**Approval of Minutes**

**RESOLVED** that the minutes of the October 12, 2020 meeting be approved. Motion, MB. Second, JT. Approved (6-0-0).

**Treasurer's Report** Presented by Jack Denman

**RESOLVED** that the Board approve the outstanding payment apps. Motion, NNL. Second, MB. Approved (6-0-0).

**Director's Report**

DLD has awarded the library with \$86,500, which represents 50% of the estimated cost of the purchase and installation of a generator. The Continuation of Service (Pandemic Plan) has been updated.

**Committee Reports**

- A. Physical Resources:
  1. Standback Punch List: Punchlist is complete, waiting on approval.
  2. Malum Punchlist: No outstanding items.
  3. Water Tanks leakage status: All repairs complete.
  4. Landscaping update: Tony Monaco agreed to replacements.
  5. Patio Furniture: On schedule: shipping to Albany mid-November. Nov. 23<sup>rd</sup> – 30<sup>th</sup> will be the installation onsite. NNL will follow up on the map of furniture placement.
  6. Certificate of Occupancy Status: Meeting with Building Inspector to be scheduled when updated punch list is finalized.
- B. Community Resources: Exploration of more community programming partnerships.
- C. Human Resources: No updates.
- D. Sunshine Committee: No updates.
- E. Friends: Contributions from collection box for the books available on the cart outside the bookstore have been coming in.
- F. Junior Friends: No updates.
- G. Bylaws Review: Waiting on policy changes to update the bylaws.

**New Business**

- A. **RESOLVED** that the Board approve the payment to Malum in the amount of \$27,542.84 once there is clarification on the landscaping. Motion MB. Second BM. Approved (6-0-0).
- B. **RESOLVED** that the Board approve the final payment to Standback in the amount of \$20,400.00. Motion, JT. Second, MB. Approved (6-0-0).
- C. Director cellphone subsidy: Will be discussed at the next Board Meeting.
- D. Contract for Director: Will be discussed at the next Board Meeting.
- E. Microfiche reader: Bob Quinn spoke to a salesperson and Anne Roche will demo the machine and he will follow up with her.
- F. 2021 Library Closings/Board Meetings (Action Item): Matt Gomm will send copies to the Board Members for review.
- G. General Budget Meeting: Track user numbers, how is the library being used during the pandemic, salary increases, budget and trustee elections all need to be included.
- H. M & T Credit Card: Matt Gomm will follow up on how credit card points are redeemed.

**Old Business:**

- A. Anne Roche's name will be submitted for the Women in History Award.

**Privilege of the Floor**

No public comments.

**Adjournment**

**RESOLVED** that the meeting be adjourned at 10:03p.m. Motion, JT. Second BM. Approved (6-0-0)

**Next scheduled meeting: December 14, 2020 at 7:30pm**

Respectfully submitted,

Mary Hoens  
Clerk of the Board of Trustees