

**Goshen Public Library and Historical Society
Board of Trustees Meeting**

Minutes of October 12, 2020

Call to order

The Regular Meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:31 p.m. on October 12, 2020.

Attendance

Board Members present Meghan Boroden (MB), Bernie Marone (BM), Norma Nunez-Langlois (NNL), Jim Tarvin (JT), Bill Troy (BT), Emily Collado (EC), and Bob Quinn (BQ). Also, present: Matt Gomm (MG) - Director, Jack Denman (JD) – Principal Accounts Clerk, and Mary Hoens (MH) – Clerk of the Board.

Pledge

Acceptance of Agenda

RESOLVED that the agenda is accepted with the following additions below. Motion, Bernie Marone (BM). Second, Norma Nunez-Langlois (NNL). Approved (7-0-0):

1. Accent furniture payment.
2. Metro Sound payment.

Privilege of the Floor

No public participants.

Approval of Minutes

RESOLVED that the minutes of the September 14, 2020 meeting be approved. Motion, NLL. Second, MB. Approved (7-0-0).

RESOLVED that the minutes of the September 28, 2020 meeting be approved. Motion, NLL. Second, MB. Approved (7-0-0).

Treasurer's Report Presented by Jack Denman

RESOLVED that the Board approve the outstanding payment apps. Motion, BM. Second, JT. Approved (7-0-0).

RESOLVED that the Board accepts the Treasurer's report. Motion, NNL. Second, BM. Approved (7-0-0).

Director's Report

DLD grant application has been refined and the final estimate for the generator purchase and installation, including running of gas lines, etc., and repair of asphalt upon completion, is \$173,000.00. A formal bidding process will determine the final cost. Adult Grab & Go crafts continues to be popular. Updates to the Continuation of Service (Pandemic) Plan and Policy Handbook are ongoing.

Committee Reports

A. Physical Resources:

1. Standback Punch List: Door repaired.
2. Malum Punchlist: Payment app approval at next board meeting pending submission.
3. Water Tanks leakage status: Water valve adjusted.
4. Patio Furniture: Shipping to Albany mid-November. Nov. 23rd – 30th will be the installation onsite. NLL will follow up on the map of furniture placement.

B. Certificate of Occupancy Status: Waiting on final list and Matt Gomm will schedule.

C. Community Resources: Update website to the library's official image, possible slideshow, and overall website update.

D. Human Resources: No updates.

E. Sunshine Committee: No updates.

F. Friends: Insurance includes contents of display case. Future displays: Nov. (teacups), Dec. (nutcrackers), Jan. (Giants).

G. Junior Friends: No updates.

- H. Bylaws Review: The committee met, and they have another meeting scheduled. Topics of discussion included term limits (ongoing), verbiage of by-laws, and re-election of appointed trustees.

New Business

- A. **RESOLVED** that the Board approve the motion to support the RCLS FYE 2021 Budget. Motion, JT. Second, BM. (Approved 7-0-0).
- B. The approval of the letter of authorization to allow Jack Denman to transfer funds between the Orange Bank and Trust accounts has been finalized.
- C. **RESOLVED** that the Board approve the final payment to Fanshawe (Rockland Electric) in the amount of \$24,852.13. Motion, MG. Second, BQ. Approved (7-0-0).
RESOLVED that the Board approve the payment to Accent Furniture in the amount of \$12,241.90. Motion, MB. Second, NNL. Approved (7-0-0).
RESOLVED that the Board approve the payment to Metro Sound in the amount of \$4,000.00. Motion JT. Second. MB. Approved (7-0-0).
- D. Committee Chairperson's Report:
1. Physical Resources Chairperson: Norma Nunez-Langlois
 2. Community Resources Chairperson: Meghan Boroden
 3. Human Resources Chairperson: Bernie Marone
 4. Sunshine Committee Chairperson: Emily Collado
 5. Friends Chairperson: Jim Tarvin
 5. Junior Friends Chairperson: Jim Tarvin
 6. Bylaws Review Chairperson: Bernie Marone
- E. Community Foundation of Orange and Sullivan: The foundation remains essential to further the good work of the library and is now entering the second phase of general, non-directed giving, i.e., estate planning. BT will poll foundation committee members regarding future leadership.
- F. Salesian Fence: Bill Troy contacted Premier Fencing regarding the finials but has not heard back.
- G. Other

Privilege of the Floor

No public comments.

Adjournment

RESOLVED that the meeting be adjourned at 9:49p.m. Motion, NNL. Second MB. Approved (7-0-0)

Next scheduled meeting: November 9, 2020 at 7:30pm

Respectfully submitted,

Mary Hoens
Clerk of the Board of Trustees