

**Goshen Public Library and Historical Society  
Board of Trustees Meeting**

**Minutes of September 14, 2020**

**Call to order**

The Regular Meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:30 p.m. on September 14, 2020.

**Attendance**

Board Members present Meghan Boroden (MB), Bernie Marone (BM), Norma Nunez-Langlois (NNL), Jim Tarvin (JT), Bill Troy (BT), Emily Collado (EC), and Bob Quinn - Nominee (BQ). Also, present: Matt Gomm (MG) - Director, Jack Denman (JD) – Principal Accounts Clerk.

**Acceptance of Agenda**

**RESOLVED** that the agenda is accepted with the following additions: Motion, Emily Collado (EC). Second, Bernie Marone (BM). Approved (6-0-0):

1. BT – The Board will hold an executive session.

**Privilege of the Floor**

No public participants.

**Nomination of New Trustee**

Nomination of new Board Trustee – Bob Quinn.

**RESOLVED**, that the Board approved the nomination of new Board Trustee, Bob Quinn. Motion, Jim Tarvin. Second, Bill Troy. Approved (6-0-0).

**Approval of Minutes**

**RESOLVED** that the minutes of the August 10, 2020 meeting be approved. Motion, NLL. Second, MB. Approved (7-0-0).

**Treasurer's Report** Presented by Jack Denman

Line 49 (Profit and Loss - \$6,432.00). He will investigate it and give an update at the next meeting as well as reconstructing the headings to make the presentation more understandable. A check for Cornerstone in the amount of \$10,000 was discussed and has also been put on the agenda to discuss at the next meeting. There is a separate line item for COVID-19 related supplies and reaching out to elected officials for PPE supplies.

**RESOLVED** that the Board accepts the Treasurer's report. Motion NNL. Second BM. Approved (7-0-0).

**Director's Report**

Stage Four of library opening continues with the library averaging about 400 visitors per day (not including walk up window service). On August 31<sup>st</sup>, library expanded its hours open to the public. Discussion about opening on Sundays, which could be done on a trial basis. All documentation for this year's grant cycle has been submitted to RCLS for review and approval of the purchase and installation of a generator. Board requested an updated staff list. Bill Troy discussed the need for new leadership of the Library Foundation.

**Committee Reports**

A. **Physical Resources:**

1. Standback Punch List: The remaining items left to complete (hardware locks and electric door) are being scheduled.
2. Malum Punchlist: Few items are left to be completed this week.
3. Water Tanks leakage status: Waiting on parts for the valve, which were shipped on September 9<sup>th</sup>. BM will follow up.
4. Patio Furniture: (2) Benches purchased by donors, placed in the alcove outside YA windows. \$3,407.39 coming from the Foundation directly. Invoice to purchase and install additional gliders to add to our 4, plus tables to go in between. Total \$4,095.00. BM requested a drawing for furniture placement. NNL will follow up.
5. Certificate of Occupancy Status: Floor outlets are complete. Erica Gati will follow up with Ted Lewis regarding the original punch list.

- B. Community Resources: No updates.
- C. Human Resources: No updates.
- D. Sunshine Committee: EC will check committee records that all donations are up to date.
- E. Friends: No updates.
- F. Junior Friends: New collection in foyer case. Question raised about whether library insurance would cover loss/damage patron collections on display in the library.

### **New Business**

- A. Authorization for Jack Denman to Transfer funds between accounts.  
**RESOLVED** that the Board approve the letter of authorization to authorize Jack Denman to transfer funds between accounts, Motion JT. Second MB. Approved 7-0-0.
- B. By-Laws Review: Ad Hoc committee formed to update the by-laws on an ongoing basis. Members are Bernie Marone, Bob Quinn, and Meghan Boroden.
- C. Women of History Nomination: Suggestion by MB that Ann Roche be nominated for the Martha Washington History Award. MG will follow up with staff.
- D. RCLS Service Fee: There is concern over the state aid reduction, but there will be no reduction in service.
- E. Other: Library programs are now scheduled in the afternoons, 1-3pm, pre-COVID they were 6:30-8pm. MG will follow up.

### **Continuing Business**

#### **Executive Session**

**RESOLVED** that the Board entered executive session for the purpose of discussing personnel matters. Motion, BT. Second, NNL. Approved 7-0-0. Matt Gomm and Jack Denman will not participate.

**RESOLVED** that the Board exit the executive session, Motion JT. Second, MB. Approved 7-0-0 at 10:18pm.

#### **Privilege of the Floor**

No public comments.

### **Adjournment**

**RESOLVED** that the meeting be adjourned at 10:19p.m. Motion, JT. Second NNL. Approved (7-0-0)

**Next scheduled meeting: October 12, 2020 at 7:30pm**

Respectfully submitted,

Mary Hoens  
Clerk of the Board of Trustees