

Goshen Public Library and Historical Society
Board of Trustees Meeting

Minutes of November 8, 2021

I. Call to Order

The Regular Meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order by President Bill Troy at 7:33 p.m. on November 8, 2021.

Attendance

Board Members Present: Bill Troy, James Tarvin, Robert Quinn, Catherine Gardner, Norma Nuñez-Langlois, and Meghan Boroden. Also in attendance Matthew Gomm, Director, Jack Denman, Principal Accounts Clerk, Mary Hoens, Clerk of the Board. Absent: Emily Collado.

II. Pledge of Allegiance

III. Acceptance of the Agenda

RESOLVED that the agenda be accepted as amended, with items 2, 3 and 4 be removed from New Business and all items be removed from Old Business. Motion, Norma Nuñez-Langlois. Second, Meghan Boroden. Approved (6-0-0)

IV. Privilege of the Floor – Seth N. Arluck: Mr. Arluck is a resident of Slate Hill, NY, and pays Goshen School District taxes. His library card has been blocked from use on numerous occasions and he would like this issue to be resolved. NNL will write letter to Mr. Arluck acknowledging receipt of his letter. Director Matthew Gomm will research the issue further.

V. Approval of the Minutes

RESOLVED that the minutes of the October 11, 2021 meeting be approved. Motion, Meghan Boroden, Second, Catherine Gardner. Approved (6-0-0)

VI. Finances (Action Items): Presented by Jack Denman

Year to date, the budget is running \$22,000.00 under budget. On Nov. 1st, the second check was received from the school district in the amount of \$518,923.00. Building repairs, services, and vendors were discussed by the Board. BT is going to look at our CR Wolfe contract. MG is going to follow up on our elevator service plan to see if it is cost effective to upgrade our plan. New employee benefits contributions are tabled until the December meeting.

RESOLVED that the Board accept the Financial Report. Motion, Meghan Boroden. Second, Bob Quinn. Approved (6-0-0).

VII. Director's Report Presented by Matthew Gomm

The Pretty Committee is working on the holiday decorations. Kathleen is still working on the shed design. There is a meeting scheduled to discuss the long-range plan. Conor

Smith is going to prune the maple trees on our side of the property. NNL requested a copy of the generator install. The importance of the five-year plan was discussed in the relation to the relevance and effectiveness of our programming and if we are responding to the community's needs.

The following requests were made to MG, which he will follow up on:

- Native American Heritage Month programming.
- Sunday attendance numbers.
- How many patrons have been attending the afternoon movie? MG will follow up with Ruth about numbers and if the room is blocked out for other events.

VIII. Committee Reports

*Physical_Resources - Norma Nuñez-Langlois

1. Historic wood carving and other uses of tree wood: The Board agrees on a table, which due to the weight, will require castors to move. A location under the T.V. outside of MG's office was discussed. NNL will ask Michelle for input regarding location and with Sal about making the table. The shed was discussed and if the Foundation was a possibility to cover the cost.

2. Name on 203 Building: JT has not heard back.

3. Driveway hole: MG, Tam will be onsite to address the sinkhole.

4. Generator bid process: MG, Sage Engineering filled out the spec list, and the library is on the timeline that Paul Mays provided. MG will distribute the timeline via email. They are on track for install by Spring of 2022.

Other items that were discussed: JT: The possibility of the library acquiring and loaning Wi-Fi hot spots. MG will look into the possibility. A home video converter was donated to library. MG will have David look into having the patrons use the equipment in house and also check with Ann to send an acknowledgment letter to the donor.

*Community Resources – Meghan Boroden

Catherine proposed the idea of having a book festival. She is going to follow up with the Warwick Library about the event.

*Human Resources - Robert Quinn, Emily Collado, Norma Nuñez-Langlois

Policy Manual updated: There have been a number of revisions. BQ suggested a work session for review and comments. November 23rd at 7:30pm was proposed.

*Sunshine - Emily Collado

No updates.

*Friends and Junior Friends - James Tarvin

The book sale raised \$1200.00.

The Time Capsule – Input is needed from staff, trustees and the community for items that should be included.

MG will follow up if the library can have a showing of the Hallmark movie, One December Night.

*By-Laws Committee - Meghan, Emily, and Bob: Work is continuing with a plan for a work session in January.

IX. New Business

1. Updated Personnel Policy Adoption (Action Item): Meeting scheduled for November 23rd at 7:30pm. No action was taken.

X. Old Business

XI. Privilege of the Floor No public comments

XII. Adjournment (Action Item)

RESOLVED that the meeting be adjourned at 9:40 p.m. Motion, Norma Nuñez-Langlois Second Meghan Boroden. Approved (6-0-0)

Next Scheduled Meeting December 13, 2021 at 7:30 p.m.

Respectfully submitted:
Mary C. Hoens
Clerk of the Board of Trustees