



Goshen Public Library and Historical Society Board of
Trustees Minutes of Special Meeting of June 3, 2024

I. Call to order

A special meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by President Norma Nunez-Langlois at 7 p.m. on June 3, 2024.

Attendance:

Board members present: Norma Nunez-Langlois, Tina Fortugno, Bill Troy, Michael Panzer, Bob Quinn, Heather LaBruna, Emily Collado (arrived late, left early)

II. Pledge of Allegiance

III. Review and approve agenda

[Action item] RESOLVED that the Board approve the agenda as presented. Motion: Trustee Panzer. Seconded by: Trustee Troy. (Approved 6-0-0)

IV. Discussion of interim director job requirements

President Nunez-Langlois called for suggested changes to current Interim Director job description. (See attached) Suggested additions include:

- a. Under "Duties and Responsibilities":
 - Add new bullet: "Provide pertinent information to the Board as needed; keep Board apprised of any unexpected developments."
 - Add new bullet: "The director is to keep the Board informed of any unexpected changes to the director's schedule."
 - Amend 5th bullet to read: "Maintain existing community and **service organization** partnerships including with Orange & Rockland Utilities, Cornerstone Theater Arts, Goshen Arts League, and Goshen Food Pantry."
- b. Following "Special Skills":
 - Amend first paragraph, second sentence, following "Special Skills" to read, "...The Interim Director may schedule days during the week or weekend, with a day equaling **7** hours..."
 - Amend first paragraph, third sentence, to include salary range of \$100 to \$150 per hour.
- c. Miscellaneous
 - To do:

- a. Consult with Grace Riario from RCLS about advertising position.
- b. Provide Interim Director candidate with revised job description, as requested.
- c. If candidate decides to move forward, arrange meetings with remaining trustees.

V. Preliminary discussion of hiring process for new Library Director

No action taken. Item tabled for next regularly scheduled GPLHS Board of Trustees meeting on June 10, 2024.

VI. Accept resignation of Clerk of the Board

[Action Item] RESOLVED to accept the resignation of Fran Scolza, Clerk of the Board (See attached letter dated May 29, 2024)

Motion to accept: Trustee Collado. Seconded by: Trustee Troy. (Approved 7-0-0)

Other actions:

- Open Clerk of the Board position will be posted in the Indy and the Chronicle.
- Amend deadline for applications in job posting to **June 21, 2024**.

VII. Executive session

[Action item] RESOLVED that the Board enter executive session at 7:52 p.m. for discussions regarding personnel matters.

Motion: Trustee Fortugno. Seconded by: Trustee Quinn. (Approved 7-0-0)

[Action item] RESOLVED that the Board exit executive session at 8:50 p.m. No actions taken during session.

Motion: Trustee Panzer. Seconded by: Trustee Quinn.

VIII. Privilege of the floor

Lisa Taylor of Circleville, GPLHS staff member, read from a statement noting the approaching 1-year anniversary of unionization at the GPLHS. In the statement, she expressed frustration with a perceived lack of progress between the GPLHS and the employees' union, CSEA, regarding contract negotiations.

IX. Adjournment

[Action item] RESOLVED that the special meeting of the Board of Trustees is adjourned.

Motion: Trustee Troy. Seconded by: Trustee Fortugno. (Approved 6-0-0)

Next regular meeting: June 10, 2024 at 7 p.m.

Submitted by: Heather LaBruna, secretary of the Board of Trustees