



Goshen Public Library and Historical Society Board of
Trustees Regular Meeting of April 14, 2025

(DRAFT until Accepted in meeting)

AGENDA

- I. Call to order - 7:00 pm
- II. Pledge of Allegiance
- III. Induction of New Trustees
- IV. Review and Approve Agenda
[Action item] RESOLVED that the Board approve the Agenda as presented.
- V. Formation of Nominating Committee
[Action item] RESOLVED that the Board approve the Nominating Committee.
- VI. Privilege of the floor
- VII. Approval of the regular Board minutes of March 10, 2025, and special meeting minutes of April 7, 2025.
[Action item] RESOLVED that the Board approve the regular minutes of March 10, 2025.

[Action item] RESOLVED that the Board approve the special meeting minutes of April 7, 2025.
- VIII. Personnel Appointments
Appoint Lynn Banghart to full-time librarian I
Appoint Anne Tichy to part-time clerk
- IX. Finances
 - a. Financial report for March 2025 – Jack Denman, Finance
[Action item] RESOLVED to approve the financial report for March 2025 as presented.
 - b. Warrant Schedule for March 2025
[Action item] RESOLVED to approve the March 2025 warrant schedule as presented.
- X. Approval of Amendment to Bylaws:
[Action item] RESOLVED that the Board approve the amendment to the Bylaws.

XI. Open Items Discussion

XII. Revisited Discussion: RCLS Minimum Standards for Member Libraries

a. Annual Report

XII. Committee Reports

a. Standing Committees

- i. Physical Resources Committee - None
- ii. Community Resources Committee - None
- iii. Human Resources – None
- iv. Sunshine Committee - None

b. Ad Hoc Committee

- i. Historical Society Committee
- ii. Bylaws Committee

XIII. Reports from Partner Groups

- a. Friends
- b. Junior Friends

XIV. Privilege of the floor

XV. Executive Session for the Purpose of Discussing Personnel Matters

[Action item] RESOLVED that the Board enter executive session

XVI. Report of Trustee Continuing Education Credits

Next Regular Meeting: April 12, 2025 @ 7:00 pm.

Privilege of the Floor

Pursuant to Article II, Section 6 of the bylaws of the Goshen Public Library and Historical Society, any member of the public, present at the meeting, may speak during privilege of the floor. The Chair of the meeting shall designate a maximum amount of time for privilege of the floor in order to run the meeting in an efficient manner. Comments may not personally denigrate staff or Board members. Attendees' behavior shall be held to the Library Rules of Conduct.

Members of the public wishing to speak will be recognized by the Chair and be asked to stand, state their name and address for the record, and face the Board when making their comments.

Goshen Public Library and Historical Society Board of Trustees

Regular Meeting of March 10th, 2025

DRAFT

I. Call to order

A regular meeting of the Board of Trustees of the Goshen Public Library & Historical Society (GPLHS) was called to order by President Tina Fortugno at 7:41p.m. on Monday, March 10th, 2025.

Attendance:

Board members present: Tina Fortugno, Emily Collado, Bob Quinn, Michael Panzer, Robert Karchawer, Jim Langlois, Heather LaBruna

Also in attendance: Jack Denman, Finance Manager; Joslyn Bowling Dixon, Interim Library Director; Emelia Estep, Clerk of the Board; Stephen Hoefer, RCLS Chief Financial Officer.

II. Pledge of Allegiance

III. Review and Approve Agenda

[Action item] RESOLVED that the Board approve the Agenda

Motion: Trustee Robert Karchawer. Seconded by: Trustee Michael Panzer (Approved 7-0-0)

IV. E-Rate

A. Presentation by Stephen Hoefer, RCLS Chief Financial Officer

RCLS Chief Financial Officer Stephen Hoefer gave a presentation and fielded questions regarding E-Rate and CIPA.

B. Internet Safety Policy [Action] RESOLVED that the Board adopt the proposed Internet Safety Policy.

Motion: Trustee Robert Karchawer. Seconded by: Trustee Michael Panzer (Approved 7-0-0)

V. Recognition of former Trustee Bob Quinn

VI. Privilege of the Floor

Trustee Jim Langlois addressed the union members in attendance. He stated that the library employees in the union are well represented by Vanessa, and that their meetings have been positive and constructive.

Lisa Taylor of Circleville responded that she is likewise proud of the work of the CSEA, and that she looks forward to a resolution, stating “unions are good for everyone, patrons included.”

VII. Approval of the regular Board minutes of February 10, 2025

[Action item] RESOLVED that the Board approve the minutes of February 10, 2025.

Motion: Trustee Emily Collado. Seconded by: Trustee Mike Panzer. (Approved 7-0-0)

VIII. Personnel Appointments

[Action item] RESOLVED that the Board approve the appointment of Tyler Peterson to part-time custodial worker..

Motion: Trustee Emily Collado. Seconded by: Trustee Mike Panzer. (Approved 7-0-0)

IX. Finances

Financial Manager Jack Denman presented the Library’s February 2025 financial report. He reported that the Library has received the entirety of the PILOT funds, which came to \$62,395. The library is currently \$24,137 under budget for the year. At the request of the Board, Jack will be adding a new line regarding E-Rate under the technology line. There is \$1,200,235.85 in the NYLAF account, and \$61,637.14 in the Capital fund.

a. Financial report for January 2025 – Jack Denman, Finance

[Action item] RESOLVED to approve the financial report for February 2025 as presented.

Motion: Trustee Michael Panzer. Seconded by: Trustee Emily Collado (Approved 7-0-0)

b. Warrant Schedule for January 2025

[Action item] RESOLVED to approve the February 2025 warrant schedule as presented.

Motion: Trustee Michael Panzer. Seconded by: Trustee Robert Karchaweer. (Approved 7-0-0)

X. Update on Calendar for the Vote

[Action item] RESOLVED to appoint Sandra Delgadi and Erica Gati as Clerks of the Vote

Motion: Jim Langloid. Seconded by: Trustee Robert Karchawer. (Approved 7-0-0)

XI. Director’s Report—Joslyn Bowling Dixon, Interim Library Director

Interim Director Bowling Dixon gave an overview of stats for the Library, and updated the Board on the library’s upcoming participation in the RCLS Roadtrip. The fun fact for our library will be that we have Ulysses S. Grant’s walking stick.

XII. Revisited Discussion: RCLS Minimum Standards for Member Libraries

Trustee Jim Langlois noted that the bylaws do not currently reflect the timeline the Board uses for the organizational meeting. Plans were made to amend the bylaws in the next meeting.

[Action item] RESOLVED that the Board approve posting the Library’s bylaws to the website.

Motion: Trustee Jim Langlois. Seconded by: Trustee Michael Panzer. (Approved 7-0-0)

XIII. Committee Reports

a. Standing Committees

- i. Physical Resources Committee - None
- ii. Community Resources Committee - None
- iii. Human Resources – None
- iv. Sunshine Committee - None

b. Ad Hoc Committee

i. Historical Society Committee- Former Trustee Bob Quinn reported that about 200 copies of the Journal have been distributed. There are plans to have a table for the Great American Weekend, and to have some at the Historical Track. They are beginning to plan for the next Journal edition. Former Trustee Bob Quinn plans to go through the maps in the History Room.

There is also a collection of ledgers from Orange County which are in poor condition. There was a recommendation that the ledgers be discarded due to a mold issue. They are currently quarantined from the rest of the collection. Michelle, the Town Historian has said that they have extracted all information that may be collected from the ledgers.

The History Room has 3 boxes of rocks and metal which were excavated and given to them by an archeologist.

- ii. Bylaws Committee

XIV. Reports from Partner Groups

a. Friends Liaison—Trustee Jim Langlois

The Friends Group recently had a presentation on Colonial Era Farm Records of Orange County by Sue Gardiner. About 30 people attended. On April 12th, Eddie Moran will present on Dutch Colonization. The next Friends book sale will be in April.

Junior Friends Liaison—Trustee Tina Fortugno

The Junior Friends will be having an event on April 11th, 7:00-8:30pm: Growing Up in Goshen. The Jr. Friends have a subcommittee regarding the trail Fio presented on in the February meeting.

XV. Reorganization of Board Leadership

[Action] RESOLVED that the Board appoint Emily Collado as President of the Board of Trustees, and appoint Trustee Tina Fortugno as Vice President as of the end of this meeting on March 10th, 2025.

Motion: Trustee Jim Langlois. Seconded by: Trustee Robert Karchawer (Approved 7-0-0)

XVI. Privilege of the Floor

Lisa Taylor of Circleville informed the Board that a patron inquired about the Luxor series and whether they would be available online. There was a suggestion to add a blurb to the website in order to make the recordings easier for patrons to find.

XVII. Executive Session for the Purpose of Discussing Personnel Matters

[Action item] RESOLVED that the Board enter executive session at 9:02pm

Motion: Trustee Michael Panzer. Seconded by: Trustee Heather LaBruna. (Approved 7-0-0)

[Action item] RESOLVED that the Board exit executive session at 10:00pm

Motion: Trustee Robert Karchawer. Seconded by: Trustee Jim Langlois. (Approved 7-0-0)

[Action item] RESOLVED that the Board end the meeting of March 10th, 2025 at 10:00pm

Motion: Trustee Jim Langlois. Seconded by: Trustee Robert Karchawer. (Approved 7-0-0)

Next Regular Meeting: Monday, April 14th, 2025.

Submitted by: Emelia Estep, Clerk of the Board

Goshen Public Library and Historical Society

Statement of Activities

March 1 - 31, 2025 and YTD Jul 1, 2024 - June 30, 2025

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1				MONTH			YEAR TO DATE			FULL YEAR		FULL YEAR		
2				Mar 24/25	Budget	Over/(Under) Bud	24/25 Act YTD	YTD Bud	Over/(Under) Bud	% of Budget	Budget 24/25	Debt 24/25	% of Budget	
3	Income													
4	Real Property Taxes			195,025	195,025	-	1,954,019	1,954,019	-		1,954,019			
5	Real Property Taxes-Bond			-			-	-	-		-	496,194	0%	
6	PILOT Revenue			-	5,083	(5,083)	62,392	45,750	16,642	136%	61,000			
7	RCLS Grants			3,844	417	3,427	9,194	3,750	5,444		5,000			
8	Other Grants			-	83	(83)	10,000	750	9,250		1,000			
9	Library Charges			314	458	(144)	4,298	4,125	173		5,500			
10	Appropriated Reserve			-	-	-	-	-	-		40,000		0%	
11	Friends of the GPLHS			4,500	208	4,292	8,045	1,875	6,170		2,500			
12	Donations			550	-	550	550	-	550		-			
13	Interest Income			4,234	1,000	3,234	30,931	9,000	21,931		12,000			
14	Total Income			208,467	202,275	6,192	2,079,429	2,019,269	60,160	103%	2,081,019	496,194	81%	
15	Expense													
16				(Over)/Under Bud			(Over)/Under Bud							
17	Total Salaries & Wages			77,153	87,176	10,023	717,384	829,254	111,870	87%	1,133,293	-	63%	
18	Employee Benefits													
19	FICA			4,736	5,405	669	43,956	51,693	7,737	85%	70,264			
20	Medicare			1,108	1,264	156	10,201	12,008	1,807	85%	16,433			
21	Worker's Compensation			-	667	667	3,905	6,000	2,095	65%	8,000			
22	Unemployment Insurance			1,186	833	(353)	5,526	7,500	1,974	74%	10,000			
23	Disability Insurance			(71)	583	654	(651)	5,250	5,901	-12%	7,000			
24	Health Insurance			11,333	16,417	5,084	122,647	147,750	25,103	83%	197,000			
25	Retiree Health Insurance				-	-	-	-	-	0%				
26	Vision Care			102	125	23	861	1,125	264	77%	1,500			
27	State Retirement			-	-	-	122,527	102,000	(20,527)	120%	102,000			
28	State Retirement-Arrears				-			-			40,000			
29	Direct Deposit Fees			248	100	(148)	2,356	900	(1,456)	262%	1,200			
30	Total Employee Benefits			18,642	25,394	6,752	311,328	334,226	22,898	93%	453,397	-	69%	
31	Library Materials/Services													
32	Books - Adult			2,038	3,500	1,462	35,053	31,500	(3,553)	111%	42,000			
33	Books - Teen			-	500	500	744	4,500	3,756	17%	6,000			
34	Books - Juvenile			-	1,333	1,333	5,321	12,000	6,679	44%	16,000			
35	Reference Databases			-	358	358	2,303	3,225	922	0%	4,300			
36	Serials			-	667	667	3,889	6,000	2,111	65%	8,000			
37	AV			-	333	333	2,865	3,000	135	96%	4,000			
38	AV - Audio Books			510	333	(177)	2,429	3,000	571	0%	4,000			
39	AV - Audio Music			-	83	83	-	750	750	0%	1,000			
40	Museum Passes			100	150	50	1,640	1,350	(290)	121%	1,800			
41	E Content			-	1,583	1,583	13,417	14,250	833	94%	19,000			
42	Total Library Materials/Services			2,648	8,842	6,194	67,661	79,575	11,914	85%	106,100	-	64%	
43	Building			(Over)/Under Bud			(Over)/Under Bud							
44	Equipment			-	200	200	-	1,800	1,800	0%	2,400			
45	Building Repairs/Improvement			-	833	833	2,685	7,500	4,815	36%	10,000			
46	Utilities			4,249	4,167	(82)	43,036	37,500	(5,536)	115%	50,000			

March 1 - 31, 2025 and YTD Jul 1, 2024 - June 30, 2025

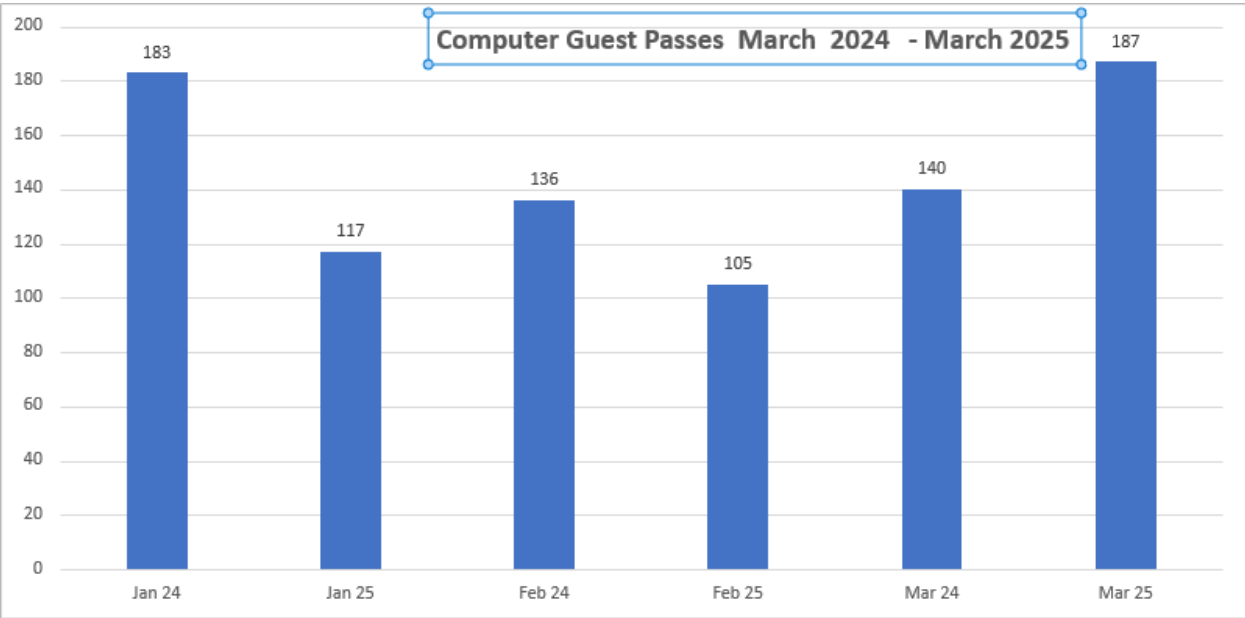
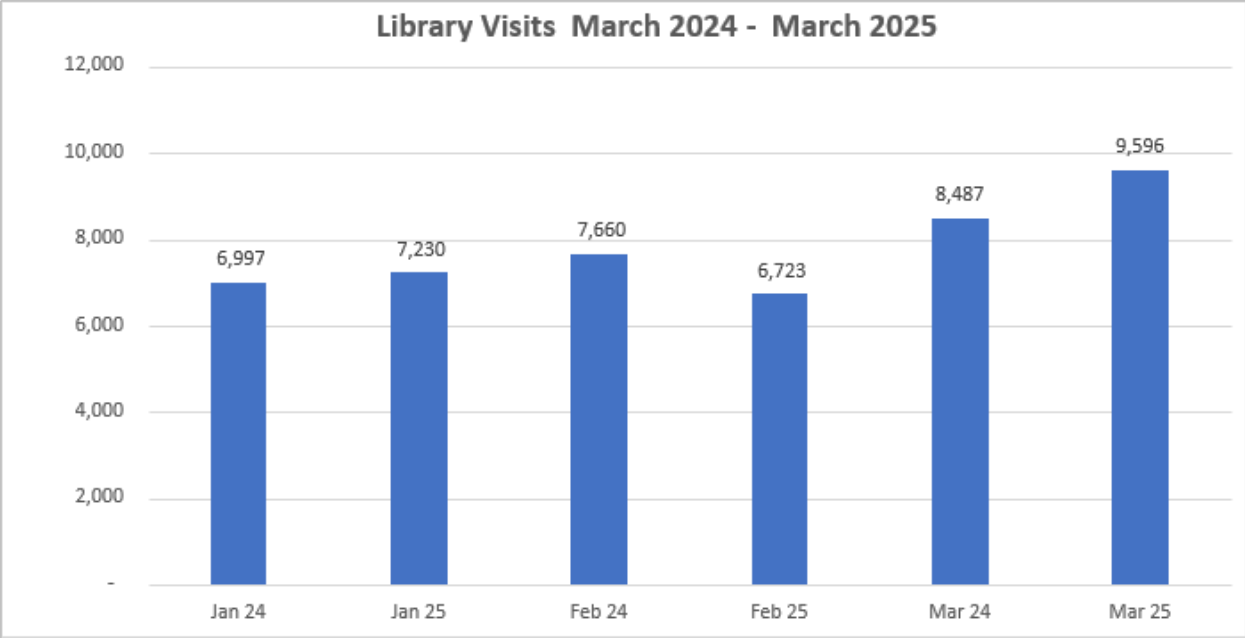
Goshen Public Library and Historical Society
Balance Sheet
General Fund
As of March 31, 2025

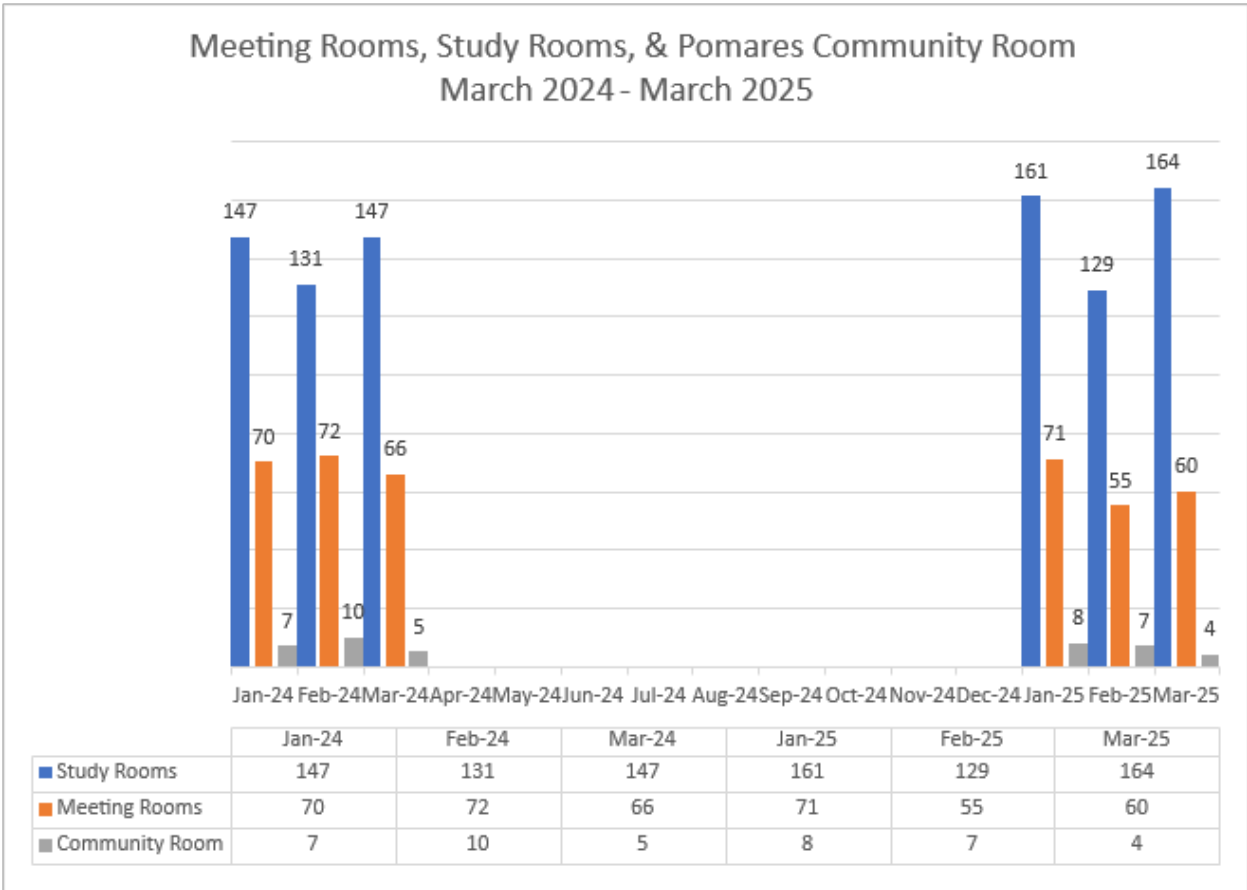
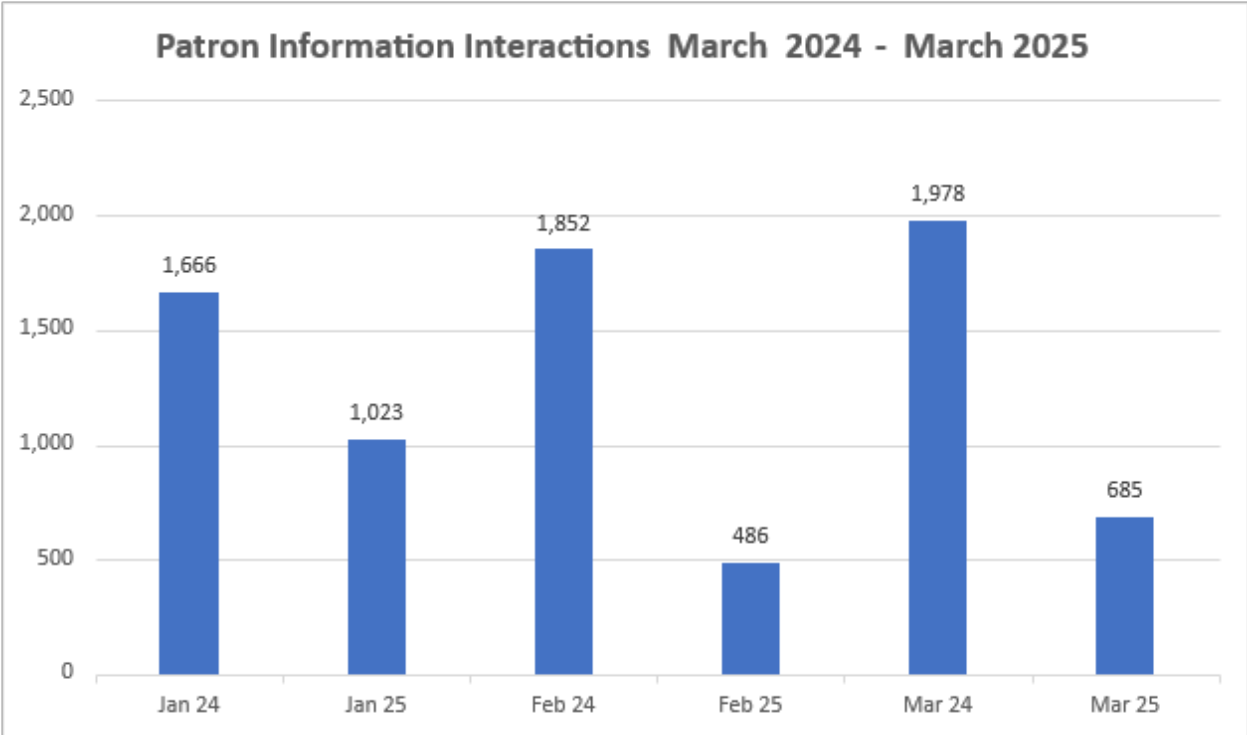
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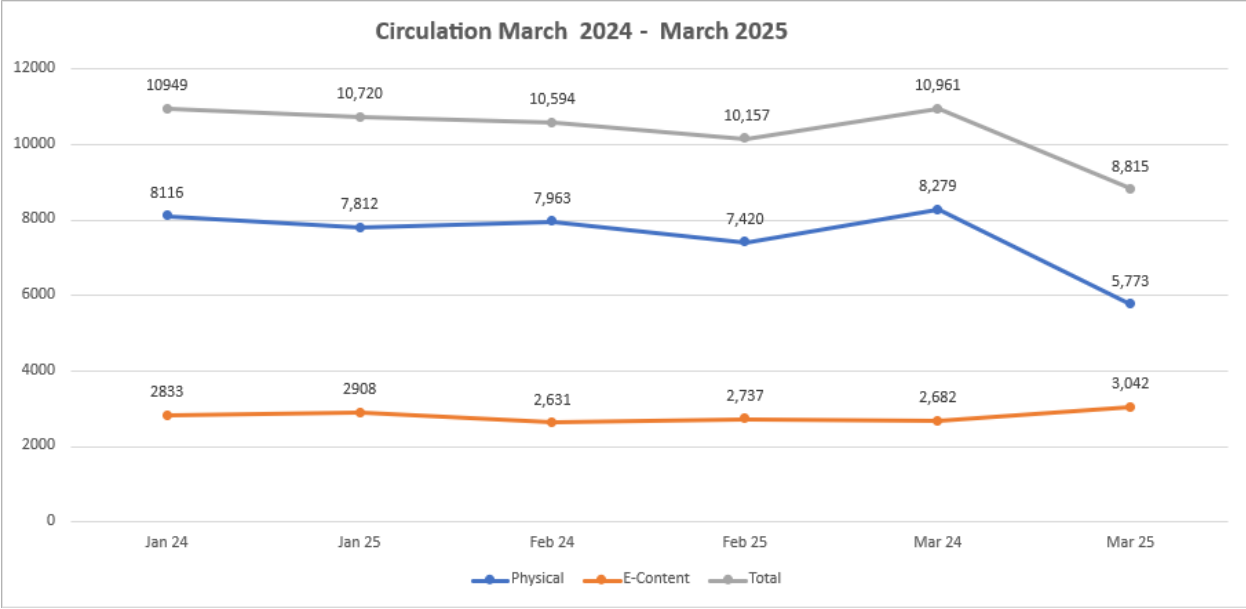
Goshen Public Library & Historical Society
Statement of Cash Position
Capital Fund at 03/31/25

Cash accounts	Balance
Community Foundation of Orange & Sullivan (CFOS)	61,637.14
Total cash available	\$ 61,637.14

NO CAPITAL ACTIVITY







MARKETING & COMMUNICATIONS

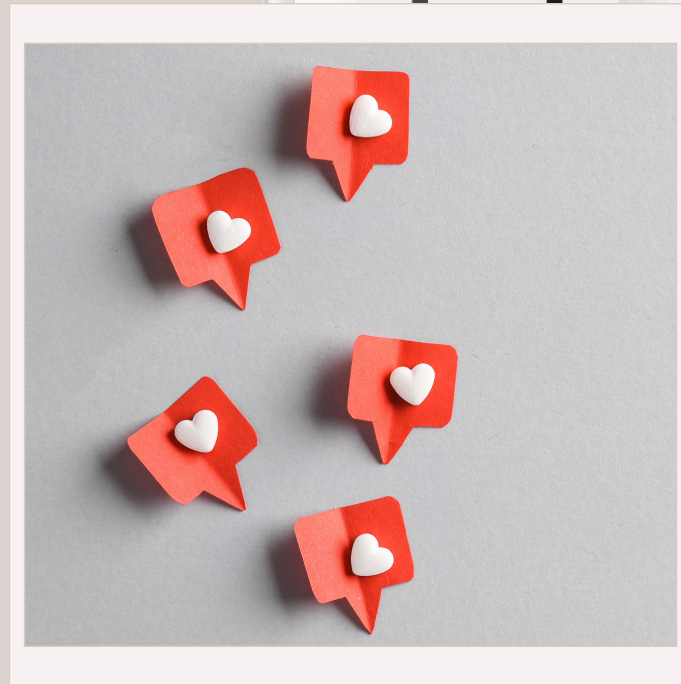
Monthly Report Presentation Board Meeting Date April 7, 2025



www.Goshenpubliclibrary.org



KITTYRUBERTE-SMITH@RCLS.ORG



MARCH 2025

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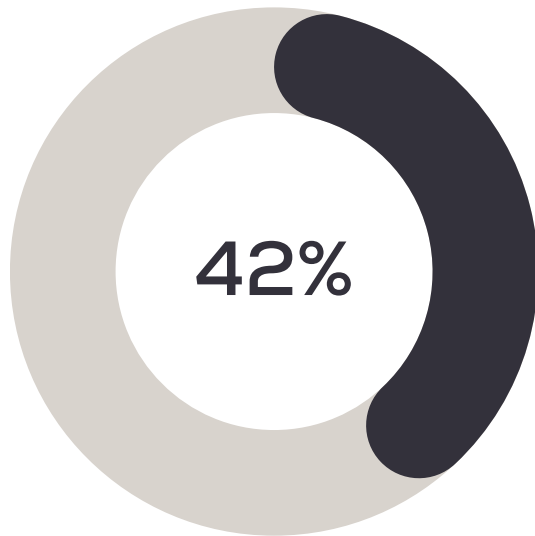
05 SOCIAL MEDIA INSIGHT

06 FUTURE PLAN /THANK YOU



SOCIAL MEDIA INSIGHT

FACEBOOK



Follows up 42.9%

February 2025

3K FOLLOWERS

28.7 kviews

3.1K REACH

51 posts

700 CONTENT INTERACTION

29 Link clicks

March 2025

3K FOLLOWERS

15.5k views

2.2K REACH

28 posts

371 CONTENT INTERACTION

Follows 50

Facebook follows refer to the number of times accounts followed you in the selected time period.

Followers breakdowns: Mar 1, 2025 – Mar 28, 2025

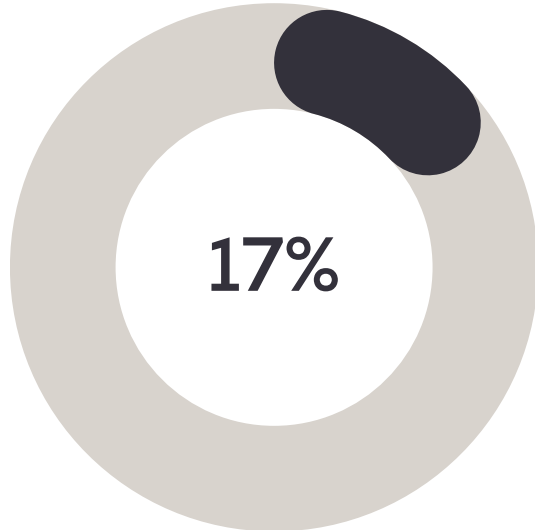
Net follows: 44-up 51.7%. Net follows refer to the number of follows minus the number of unfollows in the selected time period.

Unfollows: 6-up 0%

Followers: lifetime 3,033

SOCIAL MEDIA INSIGHT

INSTAGRAM



follows up 17.4%

February 2025

1.3K FOLLOWERS	10.7 views
3.2K PAGE REACH	37 posts
1.1K CONTENT INTERACTION	203 visits

March 2025

1.3K FOLLOWERS	4.6k views
734 PAGE REACH	23 posts
196 CONTENT INTERACTION	27 Follows up 17.4%

MONTHLY PROGRAM DISTRIBUTION

Total Events 79

Confirmed
Registration 188

Actual Attendance
118

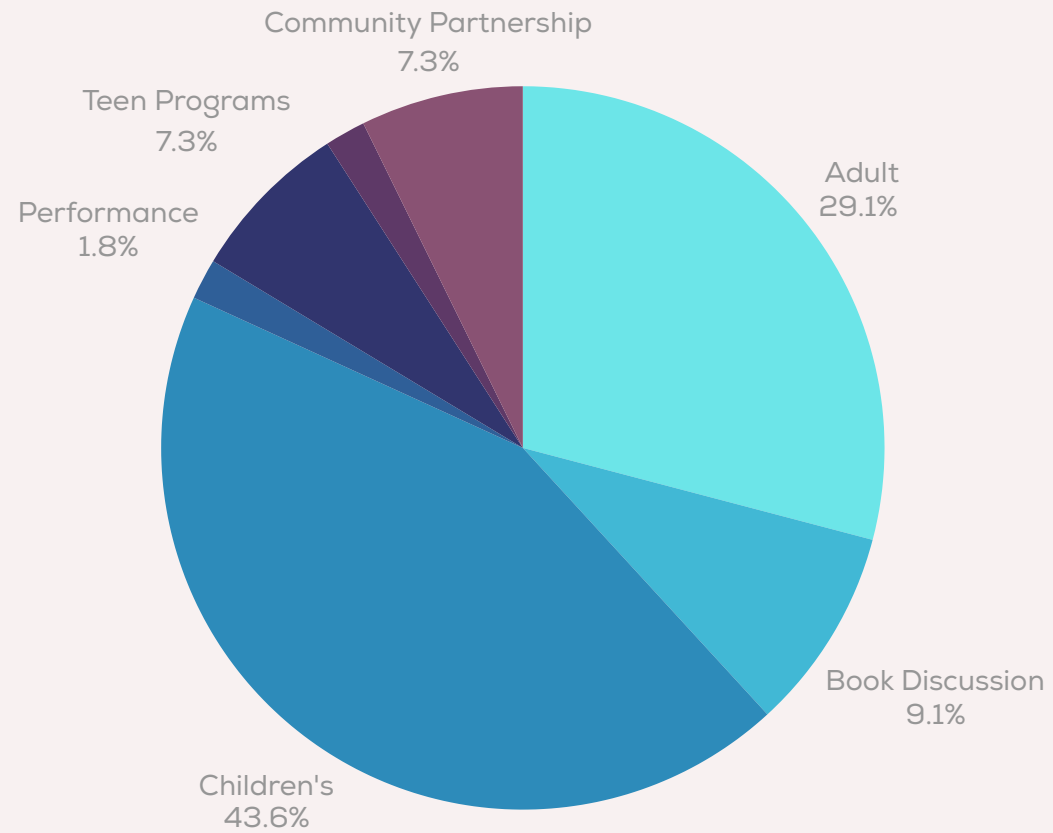
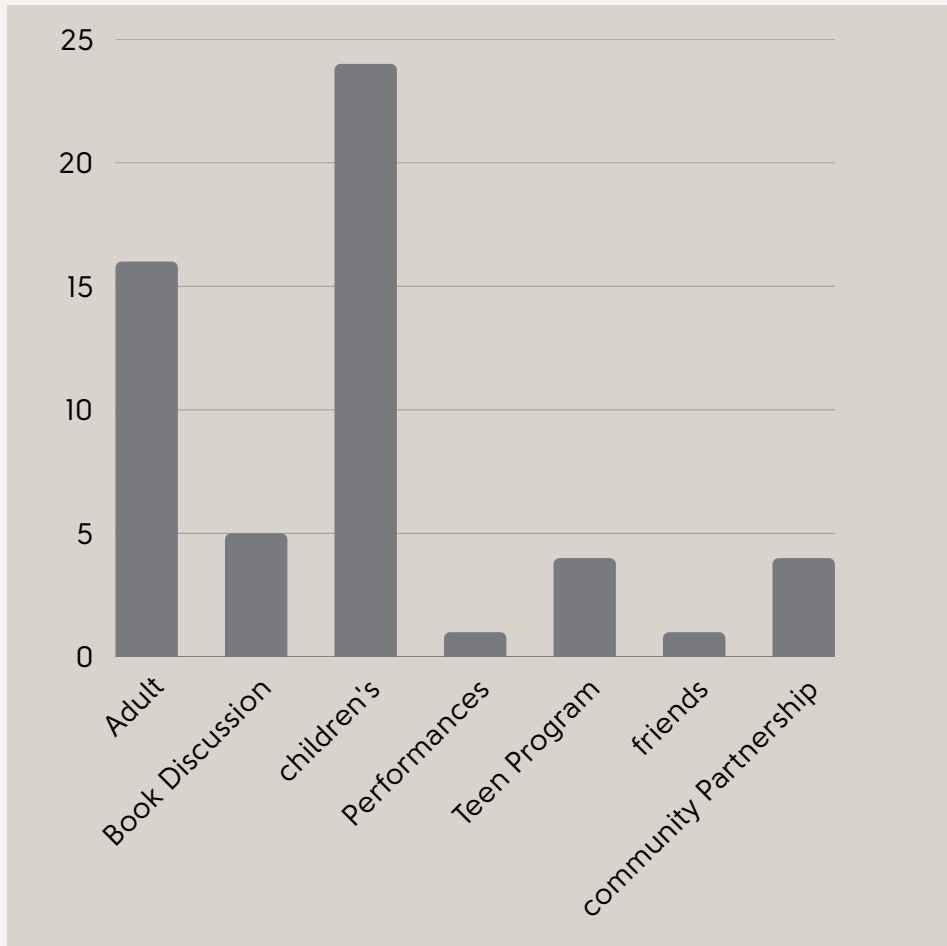
Wait List
Registration 3

Anticipated
Attendance 102

Cancelled
Registrations 26

Confirmed
Attendance 0

PROGRAM CATEGORY DISTRIBUTION



Future Plans:

For the month of March, the “StarBooks Challenge” campaign did very well. This interactive program encouraged patrons to complete 8 different tasks at the library, helping them explore and familiarize themselves with the library's offerings. It fostered greater community connection and awareness of the library's valuable services. We had a total of 38 participants.

My plan for the month of April is “Find Your Peeps @The Library”. This April, we’re inviting our patrons to Find their Peeps at the Goshen Public Library! It’s all about celebrating both individuality and inclusivity. Whether you’re a bookworm, a history buff, or a lover of creative crafts, there’s a space for you here to connect, explore, and be yourself.

Throughout the month, we’ll be hosting events, book clubs, and programs designed to help you meet people who share your passions—and maybe even discover new ones. This is a unique opportunity to embrace your individuality, while finding your community of like-minded individuals. see how you can connect with others who appreciate what makes you, you.

THANK YOU

Find Your Peeps @The Library

April Newsletter

WELCOME PEEPS!

This April, we're inviting you to Find Your Peeps at the Goshen Public Library! It's all about celebrating both individuality and inclusivity. Whether you're a bookworm, a history buff, or a lover of creative crafts, there's a space for you here to connect, explore, and be yourself.

Throughout the month, we'll be hosting events, book clubs, and programs designed to help you meet people who share your passions—and maybe even discover new ones. This is a unique opportunity to embrace your individuality, while finding your community of like-minded individuals. After all, we believe that everyone should have the chance to be themselves and also find their peeps. Stop by the library, join in on the fun, and see how you can connect with others who appreciate what makes you, you. We can't wait to see you this April!



VOTE WITH YOUR PEEPS
Library Budget vote April 9th



Raffles

EXPRESS YOUR *Peepsonality*

We want to hear from YOU! Come to the library and express your peepsonality! Let us know what you're looking for, what sparks your interest, and what makes you unique. Fill out a Peepsonality Profile and share a little bit about who you are, your favorite books, hobbies, or anything else that helps us understand your personal style. Your profile will help us tailor events and resources that best suit your interests, and who knows—you might just discover new activities or people who share your passions. It's your chance to make your voice heard and help us make the library a space that truly reflects our diverse community!



PRIZES

UPCOMING EVENT

- Salute and Sip - April 3
- Story Classes Begin - April 3
- Yoga Class - April 5

MORE ACTIVITIES FOR YOUR PEEPS!

- Budget Vote - April 9
- Horror Book Club - April 10
- Color and Craft - April 14
- Line Dancing - April 19

LEARN

MORE



OH, FOR
PEEPS
Sake!
COME TO THE LIBRARY!

WWW.GOSHENPUBLICLIBRARY.ORG



March 2025 Stats

Memorandum

To: Board of Trustees

From: Amber Kirkwood, Head of Programming and Community Engagement

Re: March 2025 Monthly Report

Children Programming:

March was the official end of Gaming at Goshen, our theme for Winter season. With Spring officially in the air, planning for next season, "Find Your Peeps at the Library" was in full swing. The kid's room is decorated with Peeps, a sugary Easter favorite and all programs are centered around inclusion and finding friends at the library with similar interests. This month, in collaboration with Amy Gargiulo, the school librarian at Scotchtown Elementary, we planned a massive 6 day School Tour. Each day, half of a grade, K-2nd, came to the library for a tour and some fun. Karen helped tremendously with planning a perfect flow of the entire visit. She did the actual tour, starting in the Adult Department, headed outside through the patio so kids could see the meadow, and upstairs to the Kids Department. Lynn had a very fun Bingo, and when we were a little strapped on time, read a library themed story. Myself and Amy took lead of the craft portion in the Community Room, making bookmarks to take home and decorating Peeps that are all around the Just for Kids room. Krystal also helped with the crafting portion when I was unable to attend. We had 505 students total and they all seemed to have a great time. Several kids have already come back to find and show their families their decorated Peep and to check out some books. I am very grateful to the Children's Department for how smoothly the tour went in planning and execution. A special thanks to Rosa, Clarisa and Krystal for wo-manning the front desk with upmost friendliness.

Program Attendance:

Storytimes:

Wee Read :

March 3rd - 17

March 10th - 8

Circletime :

March 10th - 1

Snuggle Up:

March 3rd – 10

March 10th - 12

Tunes and Tales :

March 5th - 21

Toddletime :

March 4th - 30

Bilingual Storytime :

March 6th - 11

Fun Friday Storytime :

March 7th - 24

Sensory Storytime :

March 1st - 13

Outreach:

Scotchtown School Tours - 505

Asynchronous:

March Scavenger Hunt : 75

I Spy Reading Challenge - 31

BOGGLE Game - 25

Specials:

Fetching Reads :

March 6th – 15

March 20th - 9

It's All Fun and Games :

March 3rd - 8

March 10th - 7

March 17th - 9

Let the Pokgames Begin:

March 4th – Let the Pokgames Begin - 12

Wednesday Specials:

March 5th – Buzzer Battle - 14

Boardom Busters:

March 7th - 6

Future Plans and Ideas:

The 2nd week of April starts up Spring Programming which will last 5 weeks and end mid May. The Children's Department will have a lot of continuing favorites, like daily Storytimes. Lynn has her STEM program on Mondays which this season is called Chillin' with my Peeps. Kathy's Tunes and Tales proved to be super successful as well as Clarisa's Pokemon themed program and will continue. Krystal is now leading the Friday afternoon program, renamed Boredom Busters. Rosa is starting up her Sensory and Bilingual Storytimes, Karen has her monthly Fetching Reads programs, and I have my Wednesday Specials. We're looking forward to Spring Break the week of April 14th and having cool drop in activities daily between 1 and 3PM. There are also several passive programs like a Bingo Reading Challenge and kids being able to create and add poems to our Poet-Tree for National Poetry Month.

Adult Programming

Book Clubs, Wellness Wednesdays and Mahjong continue to bring in a steady number of patrons. It's nice to see a consistent pattern with weekly/monthly programming and giving a safe and fun space for people to come together with similar interests. For specials, I ended the month with a dance class where patrons learned Line Dancing. Sadly, I was unable to attend that program due to other programs scheduled for earlier in the day but I spoke with a few attendees afterward and they said they had a good time and look forward to learning other dances in the future. Murder at the Manor was a huge success with 34 mystery buffs attending. The performers did a great job and patrons had fun trying to figure out who killed Mr. Rhino. I hope to have them back in the future, maybe for a Halloween themed Murder Mystery. On a wonderfully positive note, I was asked by a patron afterward what my next big event was, as he also attended the PreGame Kickoff back in February and had a good time. I'm grateful for such favorable feedback from patrons and staff about the programming I've had thus far, it means a lot.

Program Attendance:

Clubs:

March 1st - Saturday Book Club - 13
March 7th - Cookbook Club - 13
March 13th - Horror Book Club - 4
March 15th - Video Game Club - 4
March 24th - Mystery Book Club - 12
March 28th - Color and Craft Circle - 2

Wellness Wednesdays:

March 5th - Gentle Yoga - 6
March 12th - Gentle Zumba - 4
March 19th - Gentle Yoga - 10

March 26th – Gentle Zumba - 6

Let's Learn Mahjong :

March 2nd - 18

March 9th - 12

March 16th - 11

Specials:

March 21st – Sway and Strut – 7

March 26th - Murder at the Manor - 34

Asynchronous:

Spice of the Month : Coriander - 1

Your Next Chapter - March - 3 newly registered, 32 total for year - 87 badges.

Future Plans and Ideas:

I've got a lot of fun things planned for April as it kicks off our official Spring season. I'm working with Carl Lofaro with VA Hudson Valley and Christian Farrell, the Director of VA Goshen with having a biweekly Veteran coffee and chat program called Salute and Sip. If well attended, this will be monthly programs offering a safe space with snacks and resources to help local Veterans. I have a couple crafting programs with highly skilled artists, Christine Adams and Carlise Azmitia and an Orchid Care program with the well respected and library regular, Peter Lai.

Submitted by Amber R Kirkwood – Head of Programming and Community Engagement

IT report for April 2025

Charles DeYoe

Basic statistics for March:

1-on-1 tech help sessions: 2

Total public PC users: 496

Total time patrons spent on public PCs: 336 hours 55 minutes

Average PC session length: 40.8 minutes (up from 38 minutes in February)

Total monthly Wi-Fi users: 6,241 (up from 5,268 in February)

Average Wi-Fi users per day: 201.3 (up from 178.97 in February)

The switch from staff emails being split between Google and RCLS/Microsoft to only using RCLS/Microsoft is underway. As things stand, everyone has been assigned an rcls.org email address and has started using it. There are still minor roadblocks from the many accounts users have that are registered with their goshenpubliclibrary.org addresses and some employees who have trouble with the newly required two-factor authentication, but the transition is going as smoothly as can be expected and we should be able to sunset the Google accounts soon.

Our website development is continuing, and we aim to have our new website online by May. I have been working with the local history department to ensure that the documents that didn't get transferred to our previous website will be carried over to the next site.

Assemblyman Maher's office reached out looking to tour the tech lab that the library received grant funding for in 2023. We have set a date for August 12, and we must get our tech lab open before then. I fully expect that we will be able to meet this goal. I have started practicing to use the Cricut Maker and Autopress in preparation for the opening of the tech lab where we will be instructing patrons with how to use those machines.

Memorandum

To: Board of Trustees

From: Ruth Mallard, Adult Services

Date: April 1, 2025

Re: Adult Services Department March 2025 report

The Adult Services Staff assisted with 689 burning questions our patrons had. If someone had an interest in self-publishing, personal finance, learning to crochet, learning a new language, history, preparing for a test for career advancement or health, we were able to assist them in their information quest. Some requests that come across the desk allow us to share some of the valuable electronic resources and databases the Library has access to. For those looking to learn a language, there is Mango Languages with courses for over 70 languages from Arabic to Yiddish, as well as a number of ESL options. If someone is looking for help in math, writing or test prep, the Library provides access to Tutor.com, where patrons can connect with a live tutor for help on numerous subjects including math, writing, science, history and civics, from elementary to college levels.

Our digital collections continue to see tremendously high use. 2024 saw a 20% increase in digital circulation over the previous year, and it continues to grow. March saw record level use of both Libby and Hoopla.

March saw the start of a new project in organizing the DVD collection. While many have switched to streaming, those services don't offer everything, and many cannot afford to juggle multiple subscriptions. The Library is still here to fill the void, and to aid our patrons in browsing, the television series DVDs are being labeled. This is just the first step in more comprehensive plan to freshen up the collection.

Select Adult Collections Circulation	2025	2024
New Fiction	533	555
New Nonfiction	189	191
Fiction	988	932
Nonfiction	650	576
Large Print	412	335
Audiobook	73	127
DVDs	390	569
Videogames	136	120
Puzzles & Board Games	32	28
Museum Passes	1	5

Digital Circulation	2025	2024
Libby (Overdrive)	2333	2174
<i>e-book</i>	<i>970</i>	<i>914</i>
<i>audio</i>	<i>1014</i>	<i>970</i>
Hoopla	709	508
<i>e-book</i>	<i>174</i>	<i>137</i>
<i>audio</i>	<i>411</i>	<i>291</i>

March was the first full month of using LibCal for study room reservations. This allows Goshen cardholders to make their own reservations online, although many still ask the Reference Desk to make the reservation. There were 164 study room bookings in March adding up to 263 hours of use. That means the study rooms were occupied for 10 days and 23 hours.

Date: March, 2025
Phone Calls: 6
Emails: 4
Visitors: 6

March was a quiet month so we were able to catch up on accessioning and indexing. we are also reading the shelves and checking the files drawers.

The showcases for March were National Women's month and Spring. We are ready for our part of the "Fifty People that Shaped Orange County". We have submitted John Bruen, Joseph Coates, William Cane, Susan Randall Bacon, George Wickham, Charles J. Hooker. All local community members who had an impact on Goshen. The Expo will be April 27th, 12-4. Don and I will be there representing the library and historical society.

Donations: 1956 and 1957 Goshen High School yearbooks; a pencil sharpener of the Salesian School, 1929 Map of Orange County. A franklin Mint model of an 1896 Ford.

Total artifacts accessioned – 340.

Our microfilm reader printer has been used many times this month.

The Independent Republican newspapers for 2023 and 2024 have been microfilmed. The Friends of the library donated \$800 of the cost.

Battle of Minisink monument: Jared Russel, Benedict monuments will be in touch when the weather is better.

Submitted by:

Ann M. Roche
Head of Local History

Memorandum

To: Board of Trustees

From: Karen Golding, Head of Children's and Young Adult Services

Date: March 31, 2025

Re: Children's/Young Adult Department March 2025 report

Young Adult Programming continued this month with our regular monthly tabletop games program, our monthly craft program and a snack food challenge program. Our gamers chose to play Abduktion!, which is a strategy game requiring planning and some math skills. Everyone had fun trying to outwit each other. For our craft this month we made agamographs, which are folded pictures that look different from different angles. This is an interesting craft which allows for an endless amount of creativity. Our snack food challenge was also a hit and everyone enjoyed trying different flavors of chips, pretzels and crackers. Cheese and barbeque were favorites while pickle and salt & vinegar were less well liked.

Our young adult book display this month focused on female authors in recognition of Women's History Month. We displayed a variety of books by female authors and made a special effort to include books with strong female characters. It seemed to be well received overall. In other book news, the latest installment of *The Hunger Games* series was released this month. *Sunrise on the Reaping* is a prequel to *The Hunger Games* focusing on the origin story of one of the characters from the original book. Patrons were eagerly awaiting this book and it went out immediately upon its arrival.

This month I gave a presentation at the NYS 2025 Virtual Summer Reading Workshop for Teens about our summer volunteer program. During my presentation I spoke about the origins of the program, how it is planned and executed and the benefits of the program for both the library and the volunteers. Our volunteer program is very successful and during the summer we typically have between 75-120 volunteers working with us. It provides us with the help that we need to have a successful summer reading program for the children of Goshen and it provides the volunteers with needed hours and enhances their skills in working with people. We are incredibly proud of how we have built this program and how beneficial it has become for the library and for the students in Goshen.



March 5, 2025

Senator James Skoufis
188 State Street, Legislative Office Building
Room 815
Albany, NY 12247

Re: Thank you!

Dear Senator Skoufis,

On behalf of the Goshen Public Library & Historical Society, Goshen, New York, and the communities we serve, I write to thank you for your continued support of public libraries. Your generous support of our youth services initiatives with the \$10,000 Legislative Initiative Funding award and the \$115,000 in Orange County Grant Funds distributed to Goshen Public Library & Historical Society and the libraries within your jurisdiction. Your continued commitment to community libraries is essential to sustaining the vital life-long education, employment assistance, and information and digital literacy services and resources we provide to those we serve.


Your financial support helps ensure our Library continues to be a vibrant and innovative community resource.

In 2024:

- There were 94,166 visitors to the library who used the library for materials, resources, programs, or as a place to study, attend a meeting, or join a community conversation.
- 9500+ residents joined family, friends, and neighbors to enjoy one of 618 programs offered by the library.
- Our meeting rooms and study rooms were used over 2,600 times by community partners and residents.
- Over 7,600 individuals used the library's public computers to access the internet and other electronic resources, including employment and educational support databases.
- Residents checked out over 132,000 items, including a 20 percent increase in digital content..

Thank you again for your ongoing support of libraries and library systems. We cordially invite you to visit Goshen Public Library & Historical Society when you are next in the area.

Regards,


Joslyn Bowling Dixon, Interim Library Director

cc: Board of Directors, Goshen Public Library & Historical Society
366 Main Street, Goshen, NY, 10924 · 845-294-6606